

**GOVERNMENT OF INDIA, MINISTRY OF DEFENCE**  
**NAVAL DOCKYARD, VISAKHAPATNAM**  
**ADVERTISEMENT NO.03/2012**

Admiral Superintendent, Naval Dockyard, Visakhapatnam-530014 invites applications for the following posts of Boat Crew (Non-Gazetted, Non-Ministerial, Non-Industrial) in the prescribed format as given at Annexure - I so as to reach **with in 30 days from the date of issue of this publication.** The last date for receipt of applications from candidates residing at Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Jammu & Kashmir, Lahaul & Spiti District and Pangi Sub-Division of Chamba district of Himachal Pradesh, Lakshadweep, Andaman & Nicobar Islands is **seven days thereafter:-**

Sl. No	Name of the Post	Pay Band and Grade Pay (GP)	Total No. of Posts	SC	ST	OBC	UR
(i)	Master Grade-I Group-C	Rs.9300-34800 GP Rs.4200	01	-	-	-	01
(ii)	Master Grade-II Group -C	Rs. 5200-20200 GP Rs.2800	02	-	-	01	01
(iii)	Syrang of Lascar Group- 'C'	Rs.5200-20200 GP Rs.2400	03	-	-	01	02
(iv)	Winchman Group-C	Rs.5200-20200 GP Rs.1900	01	-	-	-	01
(v)	Engine Driver I Class Group- 'C'	Rs.9300-34800 GP Rs.4200	02	01	01	-	-
(vi)	Engine Driver Class III Group- C	Rs.5200-20200 GP Rs.2400	01	01	-	-	-
(vii)	Tindal of Engine Room Group-C	Rs.5200-20200 GP Rs.1900	02	01	-	-	01
(viii)	Lascar (OD) Group "C" (Erstwhile Group-D)	Rs. 5200-20200 GP Rs.1800	19	-	01	-	18
(ix)	Assistant Fireman Group "C" (Erstwhile Group-D)	Rs. 5200-20200 GP Rs.1800	04	-	-	01	03
(x)	Bhandari Group "C" (Erstwhile Group-D)	Rs. 5200-20200 GP Rs.1800	02	-	-	-	02

**ELIGIBILITY CRITERIA**

1. **Essential / Desirable Qualifications (EQ/DQ)**

- (i) **Master Grade-I:** Certificate of Master 1<sup>st</sup> Class I.S.V. At least two years experience of independently handling of a vessel of not less than 30 nominal horse power.
- (ii) **Master Grade-II:** Certificate of Master 2<sup>nd</sup> Class I.S.V. At least two years' experience of independently handling a craft of 20 horse power.
- (iii) **Syrang of Lascar:** Certificate of Syrang I.S.V. Experience of not less than 2 years' as Syrang-in-Charge of a vessel of 20 horse power.
- (iv) **Winchman:** 02 years experience of operating Winches.
- (v) **Engine Driver 1<sup>st</sup> Class:** Certificate of Competency as 1<sup>st</sup> Class Engine Driver, not less than 2 years' service on a Vessel of not less than 225 B.H.P. as In charge.
- (vi) **Engine Driver Class III:** Must have permit from Mercantile Marine Department for Class III Driver. 02 years' experience as Crew Engine Room.
- (vii) **Tindal (Engine Room):** 2<sup>nd</sup> Class Boiler Attendant Certificate / Permit as Engine Driver from Mercantile Marine Department or equivalent. 03 years' service as Greaser/Fireman/Assistant Fireman.

- (viii) Lascar (OD) **Essential:** Must know Swimming. **Desirable:** One year's service on a ship/craft. **Minimum Educational qualification:** SSC/Matriculation or equivalent
- (ix) Assistant Fireman: **Essential:** Must know Swimming. **Desirable:** Certificate of having completed pre-sea training course/one year's service in a Workshop/Engine Room/Boiler Room. **Minimum Educational qualification:** SSC/Matriculation or equivalent.
- (x) Bhandari: One year's service as a cook and must know swimming. **Minimum Educational qualification:** SSC/Matriculation or equivalent.

2. Age for Direct Recruitment / age relaxations up to:

- For (i) Master Grade-I:  
Age not exceeding 42 years. Government Servants 42 years.  
Ex-serviceman: Number of years of service plus 03 years.
- For (ii) Master Grade-II:  
Age not exceeding 42 years, Government Servants: 42 years  
Age relaxation: OBC 03 years, Ex-serviceman: Number of years of service plus 03 years.
- For (iii) Syranq of Lascar  
Age not exceeding 37 years. Government Servants: 40 years  
Age relaxation: OBC 03 years. Ex-serviceman: Number of years of service plus 03 years.
- For (iv) Winchman:  
Age not exceeding 37 years. Government Servants: 40 years  
Ex-serviceman: Number of years of service plus 03 years.
- For (v) Engine Driver 1<sup>st</sup> class:  
Age not exceeding 37 years. Government Servants: 40 years  
Age relaxation: SC/ST 05 years, Ex-serviceman: Number of years of service plus 03 years
- For (vi) Engine Driver Class III  
Age not exceeding 37 years. Government Servants 40 years  
Age relaxation: SC 05 years, Ex-serviceman: Number of years of service plus 03 years
- For (vii) Tindal of Engine Room:  
Age not exceeding 37 years. Government Servants 40 years  
Age relaxation: SC 05 years, Ex-serviceman: Number of years of service plus 03 years
- For (viii) Lascar (OD):  
Age not exceeding 37 years. Government Servants 40 years  
Age relaxation: ST 05 years, Ex-serviceman: Number of years of service plus 03 years
- For (ix) Assistant Fireman  
Age not exceeding 37 years. Government Servants 40 years  
Age relaxation: OBC 03 years, Ex-serviceman: Number of years of service plus 03 years
- For (x) Bhandari:  
Age not exceeding 37 years. Government Servants 40 years  
Ex-serviceman: Number of years of service plus 03 years



3. General Instructions for all posts:

- (i) The age limit will be calculated as on the last date of receipt of applications.
- (ii) Age relaxation for departmental candidates (Government Servants) indicated in Para 2, is post-wise in accordance with the instructions or orders issued by the Central Government from time to time.
- (iii) The Candidates must satisfy themselves that they possess essential/desirable qualifications prescribed for the post applied for.
- (iv) Unemployed SC/ST candidates are entitled for 2<sup>nd</sup> class rail - fare or ordinary Bus fare for shortest route as per Govt. rules and the same will be reimbursed at the venue of the examination on submission of appropriate tickets along with certificate of un-employment (issued by Gazetted Officer).
- (v) Candidates are to undergo written test/swimming test/endurance test/ Interview.
- (vi) Candidates attending for Swimming/endurance test will be responsible / liable for any damage, during the course, in the form of injury or any casualty.
- (vii) Mere appearance in the written test/swimming test/endurance test/interview does not confer any right on the candidate to claim for appointment unless the candidate fulfills the eligibility criteria as specified.
- (viii) The number of vacancies are subject to variation at the discretion of the Competent Authority without intimation and without assigning any reasons thereof, at any time during the course of recruitment. Further, the Admiral Superintendent, Naval Dockyard, Visakhapatnam has the right to cancel the advertisement/recruitment at any stage due to administrative reasons.
- (ix) The Admiral Superintendent, Naval Dockyard, Visakhapatnam reserves the right to apply criteria, based on qualification/experience/marks obtained in Essential Qualification (for short-listing the candidates).
- (x) Qualifications regarding experience are relaxable at the discretion of the Appointing Authority in the case of SC/ST candidates otherwise well qualified.
- (xi) Original certificates should not be sent; only attested copies of certificate/photo (duly attested by Gazetted Officer) are to be enclosed. Self attested photos / certificates, un-attested certificates and incomplete applications will be rejected.
- (xii) For claiming age relaxation, the candidates should enclose attested copy (by a Gazetted Officer) of latest caste certificate with the application and produce original certificate in support of their claim. OBC candidates to produce 'creamy layer' certificate as per Government of India, Department of Personnel & Training OM 36033/3/2004 Estt.(Res.) dated 09 Mar 2004 issued by the competent Revenue Authority not below the rank of Tahsildar / Mandal Revenue Officer/Revenue Divisional Officer.
- (xiii) SC/ST/OBC candidates applying for where vacancy exists only for un-reserved, such SC/ST/OBC candidates will be considered against the vacancy existing under UR category without age relaxation.
- (xiv) Separate application form to be submitted for each post.
- (xv) Candidates are liable to serve in any Naval Unit within Eastern Naval Command/ Andaman & Nicobar Command (Naval Dockyard, Visakhapatnam/INS Virbahu, Visakhapatnam / Naval Coast Battery (Kolkata/Chennai) and Port Blair.
- (xvi) No correspondence/enquires whatsoever will be entertained and canvassing in any form will be considered as a disqualification.
- (xvii) Applicants who are in Government Service are to apply through proper channel.
- (xviii) Candidates are to produce SSC or equivalent certificate for age proof. Below SSC candidates to produce date of birth certificate from competent authority or Medical Certificate from Authorized Government Medical Officer.
- (xix) The applicants who are satisfying all the eligibility criteria are required to submit their applications to the Admiral Superintendent, Naval Dockyard, Visakhapatnam-530014, as per the format prescribed (Annexure-I) duly affixing recent passport size photograph attested by a Gazetted Officer in the given space of application. Also to enclose two attested copies of recent passport size photograph with self addressed envelope (25 cms X 10 cms) affixing a eight rupee postal stamp along with the application.
- (xx) Applications not received in the prescribed format, and with insufficient details/certificates etc., will be summarily rejected and no correspondence will be entertained in this regard.
- (xxi) The envelope containing the application should be clearly superscribed in **BOLD & CAPITAL** letters with the name of the post applied for and the reservation category viz., SC/ST/OBC/UR as applicable.
- (xxii) The application should be sent **by Ordinary Post only.** Department is not responsible for any postal delay in receipt of application/loss.

**Check List for enclosures: For office use only (Certificates to be duly attested by a Gazetted Officer)**

- 1 SSC / Matric/ Date of birth / Medical Certificate,
- 2 Mercantile Marine Dept. Certificate/Swimming Certificate
- 3 Experience Certificate
- 4 SC/ST/OBC Certificate
- 5 Self addressed envelope
- 6 Two latest Photographs

Affix latest  
photograph  
attested by  
Gazetted  
Officer

**NAVAL DOCKYARD, VISAKHAPATNAM- 530014**  
**APPLICATION FOR RECRUITMENT OF BOAT CREW**

1. POST APPLIED FOR	S U R N A M E
2. NAME	N A M E
3. FATHER'S NAME	
4. DATE OF BIRTH	
5. ADDRESS FOR COMMUNICATION WITH PIN CODE & TELEPHONE No.	
6. NATIONALITY	RELIGION
7. EMPLOYMENT REGD. No. & PLACE	
8. RESERVED CATEGORY	<div style="display: flex; justify-content: space-around; align-items: center;"> <div style="border: 1px solid black; padding: 2px;">SC</div> <div style="border: 1px solid black; padding: 2px;">ST</div> <div style="border: 1px solid black; padding: 2px;">OBC</div> <div style="border: 1px solid black; padding: 2px;">UR</div> <div style="border: 1px solid black; padding: 2px;">MINORITY COMMUNITY</div> </div> <div style="display: flex; justify-content: space-around; align-items: center; margin-top: 5px;"> <span>Put</span> <span style="font-size: 2em;">✓</span> <span>Mark on concerned column</span> </div>

9. QUALIFICATIONS:

(A) ACADEMIC QUALIFICATIONS.

Name of the Exam/Course	Year of Passing	Marks obtained	Percentage with language without language	Name of the Institute

(B) TECHNICAL QUALIFICATIONS

Trade	Year of Passing	Marks obtained	Percentage	Name of the Institute

(C) ESSENTIAL/DESIRABLE QUALIFICATION:

Mercantile Marine Department certificate or equivalent / Swimming Certificate, if any	Year of Passing	Certificate number and date	Name of the Institute/MMD & Place

(D) EXPERIENCE AS

Name of the Firm	FROM	TO

10. LIST OF ENCLOSURES	SNo	TITLE OF DOCUMENT	DATE OF ISSUE

11. a) I hereby declare that all the statements made in the application are true, complete and correct to the best of my knowledge and belief. I understand and agree that in the event of any information being found false or incorrect or incomplete or ineligibility being detected at any time before or after selection/interview, my candidature is liable to be rejected. I shall be bound by the decision of the Competent Authority.

b) I have informed my Head Office/Department in writing that I am applying for the post (wherever applicable).

Date  
Place:

Signature of the applicant



**HALL TICKET**  
**NAVAL DOCKYARD, VISAKHAPATNAM**

**ANNEXURE-II**

**Registration No.**  
**(for official use only)**

Affix latest  
Photograph  
attested by  
Gazetted  
Officer

1. Name:
2. Date of Birth:
3. Post applied for:
4. Category:
5. Address:
6. Identification marks :

(a) \_\_\_\_\_

(b) \_\_\_\_\_

Note: the above columns i.e. 1 to 6 are to be filled by the candidate.

Candidate's Signature

Asst. Manager (Personnel)

daup 6702/11/0186/1213