

SASHASTRA SEEMA BAL

RECRUITMENT NOTICE FOR TECHNICAL CADRE - 2013-14

Applications are invited from Indian citizens for filling up of vacancies in under mentioned posts in the Sashastra Seema Bal a Central Armed Police Force under Ministry of Home Affairs. The last date for receipt of applications is **20/07/2013** for all states except for Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu & Kashmir State, Lahaul-Spiti District and Pangi Sub-Division of Chamba District of Himachal Pradesh, Andaman & Nicobar Islands and Lakshadweep for which last date is **27/07/2013**.

2. POST, PAY SCALE AND OTHER ALLOWANCES:

(a) Post and Pay scale:

Sl. No.	Name of Post	Pay scale
1.	Sub-Inspector (Pioneer)	Rs. 9300-34800 + 4200 in PB-II
2.	Head Constable (Workshop)	Rs. 5200-20200 + 2400 in PB-I

(b) Other allowances: The post will carry Dearness Allowance, Ration Money, Washing Allowance as admissible from time to time, Special Compensatory Allowance while posted in specified border areas, Free Uniform, Free Accommodation or HRA, Transport Allowance and any other allowances as admissible in Force from time to time under the rules/instructions. **These posts will be covered under new Restructured Defined Contributory Pension Scheme.**

3. VACANCIES FOR THE POSTS ARE AS UNDER:-

Post Code	Post	Gender	Number of vacancies				
			Gen	SC	ST	OBC	Total
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
01	SI(Pioneer)	Male & Female	16	04	02	07	29
02	HC (Workshop)	Male only	88	27	15	56	186

Note:

- 10% of vacancies are reserved for Ex-Servicemen in the post of Head Constable (Workshop).
- Vacancies reserved for Ex-Servicemen will be filled by the candidates of open category within the respective quota if suitable candidates of Ex-Servicemen are not available.
- The number of vacancies are subject to change without any notice and may increase or decrease depending upon the position at the time of final selection.
- The posts are temporary but likely to be permanent.
- The recruitment will be conducted on all India basis.
- Selected candidates are liable to be posted any where within as well as outside the Territory of India according to transfer policy of the force.

4. ELIGIBILITY CONDITIONS:

Name of Post	Age	Educational Qualification
Sub-Inspector (Pioneer)	Upto 30 Years	Degree or Diploma in Civil Engineering from a recognized University or Institute.
Head Constable (Workshop)	18 to 25 years	a) Passed Matriculation from a recognized Board or Equivalent. b) Passed the Diploma in Automobile or Motor Mechanical Engineering or Two year certificate course in Automobile or Motor Mechanical Engineering from a Government recognized Industrial Training Institute (ITI) or Equivalent. c) Must possess valid Driving License for Heavy

		Vehicle. Desirable: - 2 years experience in an authorized garage or workshop.
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Note: Educational Certificate other than State Board/Central Board should be accompanied with Govt. of India notification declaring that such qualification is equivalent to Matriculation / 10th Class pass or intermediate as the case may be.

5. CUT OFF DATE FOR AGE AND RELAXATION IN UPPER AGE LIMIT:

Cut off date for determining the age will be 20/07/2013 i.e. the closing date of receipt of application. The candidate must fulfill all eligibility conditions and should be in possession of all certificates/heavy driving license on 20/07/2013 i.e. the last date of receipt of application. Candidates appearing in the examination/ awaiting result/ educational certificates need not apply.

- (i) There will be relaxation in age for SC/ST/OBC (i. e. 5 years for SC/ST & 3 years for OBC).
- (ii) The upper age limit shall be relaxable by 05 years in case the candidate is already in Government service. Government employees / servants claiming age relaxation should be in possession of a certificate in prescribed format from their office in respect of the length of continuous service which should not be less than 03 years in the immediate period preceding the date of recruitment/ closing date of receipt of application. They should also continue to have the status of Government servant/ employees till the time of appointment, in the event of their selection. The candidate will have to produce NOC form his department at the time of applying for the post/ recruitment. However, departmental candidate may forward their application through proper channel from their head of the offices. This concession will be admissible only where a Government employee has rendered not less than 3 (three) years' Continuous service in Govt. Department.
- (iii) The Relaxation in upper age limit of 5 years shall also be admissible to all posts for the candidates who had ordinarily been domiciled in the state of J&K during the period from 01/01/1980 to 31/12/1989. The candidate will have to produce a certificate from the concerned District Collector to claim such relaxation in age.
- (iv) Five years of age relaxation will also be granted to the children and dependent family members of those killed in the 1984 riots and 2002 communal riots of Gujarat. Children mean (a) Son (including adopted son); or (b) Daughter (including adopted daughter) Dependent family members mean: (a) Spouse; or (b) Children; or Brother or Sister in the case of unmarried Govt. servant who was wholly dependent on the Govt. servant at the time of his killing in the riot. The candidate will have to produce a certificate to the effect, issued by the concerned District Collector to claim relaxation in age. Children and dependent family members of those killed in the riots (1984 riots and 2002 communal riots of Gujarat) will also produce a certificate from the concerned District Collector.
- v) The above relaxation in age as mentioned in Para 5 ii to iv is in addition to relaxation to 5 years in age for SC/ST and 3 years for OBC candidates as per Government orders.

Note: Candidates claiming benefits under OBC category shall be in accordance with Castes notified in the Central List. The certificates should be in the prescribed format issued by the Competent Authority empowered for the purpose. No other certificate will be

accepted as proof.

DEFINITIONS/RELAXATION AND SPECIAL INSTRUCTIONS FOR EX-SERVICEMEN

- i) **Age :** Relaxation to the extent of military service plus 3 years as provided in DOP&T Notification No.39016/10179-Rectt© dated 15.12.1979.
- ii) Every Ex-Serviceman who has put in not less than six months continuous service in the Armed Forces of the Union, shall be allowed to deduct the period of such service from his actual age and if the resultant age does not exceed the maximum age limit by more than three years he shall be deemed to satisfy the condition regarding age limit. However, break in service should not be more than two years.
- iii) Ex-Servicemen holding the higher rank may also compete in this recruitment for lower post provided they fulfill the eligibility criteria and also they furnish their willingness in writing that in the event of their selection they will not claim the post equivalent to the rank they were holding in the Defence Forces.
- iv) Character certificate: Minimum requirement will be exemplary/ Very Good/Good category certificate
- v) Medical Category: "A" (AYE)/SHAPE-ONE, at the time of discharge. They should possess to pass the same medical standards prescribed for direct recruits.
- vi) "Ex-servicemen" means a person who has served in any rank (whether as a combatant or as a non-combatant) in the Regular Army, Navy and Air Force of the Indian Union but does not include a person who has served in the Defence Security Corps, the General Reserve Engineering Force, the Lok Sahayak Sena and the paramilitary forces; and
- vii) who has retired from such service after earning his/her pension; this would also include persons who are released/retired at their own request but after having earned their pension;
or
who has been released from such service on medical grounds attributable to military service or circumstances beyond his control and awarded medical or other disability pension;
or
who has been released, otherwise than on his own request, from such service as a result of reduction in establishment; **or**
who has been released from such service after completing the specific period of engagement, otherwise than at his own request or by way of dismissal or discharge on account of misconduct or inefficiency, and has been given a gratuity, and includes personnel of the Territorial Army, namely, pension holders of continuous embodied service or broken spells of qualifying service; **or**
personnel of the Army Postal Service who are part of Regular Army and retired from the Army Postal Service without reversion to their parent service with pension, or are released from the Army Postal Service on medical grounds attributable to or aggravated by military service or circumstances beyond their control and awarded medical or other disability pension; **or**
personnel, who were on deputation in Army Postal Service for more than six months prior to the 14th April, 1987; **or**
Gallantry award winners of the Armed forces including personnel of Territorial Army; **or**
Ex-recruits boarded out or relieved on medical ground and granted medical disability pension.

6. MINIMUM PHYSICAL AND MEDICAL STANDARDS:

SI (PIONEER) AND HC (WORKSHOP) (FOR MALE CANDIDATE)

(i)	Physical Standards (Height & Chest)	Description	Height (Minimum)	Chest	
				Un-expanded	Expanded
		For all States and UTs (Except categories mentioned below)	170 Cms	80 Cms	85 Cms
		For candidates falling in the categories of Garhwalis, Kumaonis, Gorkhas, Dogras, Marathas, & candidates belonging to the states of Sikkim, Nagaland, Arunchal Pradesh, Manipur, Tripura, Mizoram, Meghalaya, Assam, Himachal Pradesh, State of Jammu & Kashmir.	165 Cms	78 Cms	83 Cms
		For candidates belonging to Scheduled Tribes (ST)	162.5 Cms	76 Cms	81 Cms
(ii)	Weight	Corresponding to height and age as per medical standards.			
(iii)	Medical standard	(a) Eye Sight: Should be medically fit in all respects (Eye sight 6/6 and 6/9 of two eyes without wearing glasses. (b) Candidates must not have knock knee, flat foot, varicose vein or squint in eyes and should possess high colour vision. They must be in good mental and bodily health and free from any physical defect likely to interfere with the efficient performance of the duties.			

MINIMUM PHYSICAL AND MEDICAL STANDARDS FOR SI (PIONEER) (FOR FEMALE CANDIDATE ONLY)

(i)	Physical Standards (Height & Chest)	Description	Height (Minimum)	Chest
		For all States and UTs (Except categories mentioned below)	157 Cms	Not Applicable
		For candidates falling in the categories of Garhwalis, Kumaonis, Gorkhas, Dogras, Marathas, & candidates belonging to the states of Sikkim, Nagaland, Arunchal Pradesh, Manipur, Tripura, Mizoram, Meghalaya, Assam, Himachal Pradesh, State of Jammu & Kashmir.	155 Cms	
		For candidates belonging to Scheduled Tribes (ST)	150 Cms	
(ii)	Weight	Corresponding to height and age as per medical standards.		
(iii)	Medical standard	(c) Eye Sight: Should be medically fit in all respects (Eye sight 6/6 and 6/9 of two eyes without wearing glasses). (d) Candidates must not have knock knee, flat foot, varicose vein or squint in eyes and should possess high colour vision. They must be in good mental and bodily health and free from any physical defect likely to interfere with the efficient performance of the duties.		

Note: Candidates who intends to avail relaxation in height/chest measurement will have to submit certificate as per Annexure-V duly signed by the competent authority.

7. **SELECTION /RECRUITMENT PROCESS:** The candidates shall be issued Admit Cards to appear in recruitment test. The date and venue of recruitment test will be indicated in Admit Card. It

is clarified that candidature of candidates who are issued admit cards will remain provisional till they are finally selected and submit all related documents/certificates in original and prescribed format.

a) DOCUMENTATION:

The candidates who report at the designated recruitment venue on the given date and time will be first asked to submit their call letter/admit card and other documents all in original for verification of age, educational qualification, Technical qualification, Caste/category etc. which will be returned on spot after verification. Candidates must bring attested copies of all the documents and two attested photographs.

b) PHYSICAL STANDARD TEST (PST)

The candidates who are found eligible in documentation will be put through Physical measurement Test as prescribed in the eligibility conditions i.e. para-6 above.

c) PHYSICAL EFFICIENCY TEST (PET)

PET will be qualifying in nature and a candidate must qualify all the under mentioned events. Failure to qualify in any of the events will render the candidate disqualified to appear in written examination. Ex-Servicemen are exempted from PST/PET. However they will have to appear in Written Examination and final medical examination.

<u>SI (PIONEER & HC(WORKSHOP) (FOR MALE CANDIDATE)</u>		
100 Meters Race - To be completed in 16 Seconds		
Long Jump - 11 Feet (3 chances)		
High Jump - 3 Feet 6 Inches (3 chances)		
800 Meters Race - To be completed in 4 Minutes		
<u>SI (PIONEER) (FOR FEMALE CANDIDATE)</u>		
1.	100 Meters Race	To be completed in 20 seconds
2.	Long Jump	09 feet (03 chances)
3.	High Jump	3 Feet (03 chances)
4.	800 Meters Race	To be completed in 5 Minutes

d) WRITTEN EXAMINATION (100 MARKS):

The candidates who qualify PST & PET, will be required to appear in written examination which comprise multiple choice objective type questions as under:-

<u>SI (PIONEER) :-</u>	
Syllabus for written Examination (Maximum Time : 2 Hours)	
i) General English/ Hindi	: 25 Marks
ii) General Knowledge	: 25 Marks
iii) Question on Civil Engineering	: <u>50 Marks</u>
Total marks	: <u>100 Marks</u>
Minimum qualifying marks : 50% for General and Ex-Servicemen & 40 % for SC/ ST/ OBC category candidate	
<u>HC (WORKSHOP) :-</u>	
Syllabus for written Examination (Maximum Time : 2 Hours)	
i) General English/ Hindi	: 25 Marks
ii) General Knowledge	: 25 Marks
iii) Question on automobile/ Mech. Engg.	: <u>50 Marks</u>
Total marks	: <u>100 Marks</u>
Minimum qualifying marks : 40% for General and Ex-Servicemen & 35 % for SC/ ST/ OBC category candidate	

Note:-

- i) Candidates may note that no separate call letters will be issued for appearing in the written examination.
- ii) The written examination will be held on OMR based Answer Sheets. The duration of written examination will be 2 hours. Candidates will be required to record their answer in OMR sheet with blue/black ball point pen.
- iii) The OMR answer sheet of written test will be processed/scanned in an electronic machine. Any wrong entry of roll number, name, question booklet number, question paper series will render the OMR sheet invalid and the same will not be evaluated. The concerned candidate will be responsible for such mistake on their part.
- iv) **Candidates appearing in written test will not be allowed to carry electronic equipments like mobile phone, calculator, pager, digital wrist watch having calculator etc. Any candidate found indulging in any unfair practice will be summarily removed from the written test and will be debarred from further recruitment process.**

e) TECHNICAL TEST

The candidates who qualify written examination will be put through Technical test . Technical Test will be carried out by the Recruitment Board. The Technical test will consist of the following:-

<u>SI (PIONEER) :- Total = 50 Marks</u>	
i) <u>viva- voce :- 10 Marks</u>	(The questions will be concentrated on Civil Engineering subjects and keeping in view the required educational qualification for the post.)
ii) <u>Practical Test :- 40 Marks</u>	The practical Test will be conducted keeping in view the Civil Engineering subjects and prescribed educational qualification for the post.
<u>HC (WORKSHOP) :- Total 50 Marks</u>	
i) <u>Viva- voce :- 25 Marks</u>	(The questions will be concentrated on Automobile / Mechanical Engineering subjects and keeping in view the required educational qualification for the post.)
ii) <u>Practical Test :- 25 Marks</u>	The practical Test will be conducted keeping in view the Automobile / Mechanical Engineering subjects and prescribed educational qualification for the post.

Note:- The Technical test / Practical Test will be qualifying in nature. However, the candidates have to score 35% marks to qualify the Technical Test. The candidates who fail to obtain 35% marks will be eliminated from the recruitment test. The marks obtained by the candidates will not be added while preparing the final merit list. The final merit list/ selection list will be drawn strictly on the basis of marks obtained by the candidates in written examination.

f) MEDICAL EXAMINATION:

The candidates who qualify the Written Test and Technical Test will be put through detailed medical examination strictly on the basis of merit of written examination as per the vacancies and average failure rate.

Note:

- i) **The candidates will be called for medical examination over and above the number of vacancies advertised so that if some candidates high up in the merit (category wise) do not make it through medical examination, candidates lower in merit list could be considered for appointment strictly based on merit.**
- ii) **Being called for medical examination will in no way give any legal claim or right to any candidate being finally appointed.**

g) APPEAL AGAINST FINDINGS OF MEDICAL EXAMINATION:-

If a candidate is declared unfit in the detailed medical examination, the grounds for rejection will be communicated to him by the Chairman. The rejected candidates will obtain Form 4, 5 & 6 from the Chairman concerned, if not satisfied with the findings of the Medical Officer, to prefer an appeal for Review-medical examination to Inspector General (Pers.), SSB Force HQ, R.K. Puram, New Delhi, within 30 days from the date of issue of communication in which the findings of the Medical Officer is communicated to the candidate. The appeal should necessarily contain the following; (a) Review Medical Examination fee of ` 25/- (Rupees twenty five) only **non refundable**, through a Bank Draft in favour of "PAO, SSB (MHA), New Delhi", (b) Appeal Form 4, 5 & 6 issued by the Initial Medical Board declaring the candidate as Unfit, (c) One self addressed envelope with `25/- postage stamp duly affixed on it. Certificate other than Medical Form - 6 (provided by the Chairman of Recruitment Board to the Candidates) to submit appeal for Review Medical Examination will not be considered and rejected straightway. **The fitness certificate on Form-6 is essential to consider their cases for review medical examination and not for any other purpose. Those candidates whose appeal is found in order will be issued call letters to appear for Review Medical Examination and their names will also be uploaded in the SSB Website www.ssbrectt.gov.in. They may keep in touch to know their date of appearing in review medical examination and venue by visiting our website and helpline No. 011-26193929 between 1000 Hrs. to 1730 Hrs. Monday to Friday.**

The decision of the Review Medical Board of SSB will be final and no 2nd appeal will be entertained as per Govt. instructions and also no reply of the correspondence / 2nd appeal will be given / entertained.

Note: The Selection board reserves absolute discretion to reject or accept any candidate after considering the report of the medical board.

h) MERIT/FINAL SELECTION:

Merit/final selection list will be prepared in order of merit of written examination, category wise, after completion of Review Medical Examination. It is hereby emphasized that the **candidates who merely secure the qualifying percentage marks and found medically fit, may not be considered for final selection since the cut off marks will be determined according to number of vacancies as well as after completion of whole recruitment process.** Where equal marks have been obtained by candidates, their merit will be fixed as per date of birth and older candidate will be given preference.

The result of provisionally selected candidates will be uploaded in SSB website **www.ssbrectt.gov.in** as per availability of vacancies. The selected candidates will be issued offer of appointment with the direction to report to the allotted units within 45 days from the date of issue of offer of appointment. No further extension will be given except in deserving cases. The provisional appointment of the candidates will be subject to verification of their Caste and other Certificates related to recruitment through proper channel and if the verification reveals that the certificates are false at any stage, the candidate's service will be terminated forthwith without assigning any further reasons and without prejudice to such further action as may be taken under the provisions of Indian Penal Code for production of false certificates.

8. **HOW TO APPLY AND BY WHICH DATE:-**

Eligible and interested candidates should send their Applications (duly filled in) complete in all respect along with Admit Card duly filled in, in the prescribed pro-forma as per **Annexure-I** and **Annexure-II**. The application shall be typed on one side only in full size plain paper with passport size photographs affixed, application fee, attested copies of testimonials are sent on the address mentioned in **Para-10 Coloumn 3** of this advertisement so as to reach to the addressee on or before the prescribed last date i.e. 20/07/2013 for all states except for Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu & Kashmir State, Lahaul-Spiti District and Pangi Sub-Division of Chamba District of HP, Andaman & Nicobar Islands and Lakshadweep for which last date is 27/07/2013. Two self addressed envelopes of 4" x 9" size with ` 25/- postage stamps affixed on each should be attached with application form.

9. **APPLICATION FEE:** The candidates belonging to General and OBC Category will be required to pay ` 50/- (non refundable) as application fee in the form of Bank Draft. The Bank Draft should be prepared in favour of authority as mentioned at **Para 10 Column No. 4. No fee will be charged from SC/ST, Ex-servicemen and female candidates.**

10. **Application and application fee should be addressed to the authorities as under:-**

Post Code	Name of post	Application should be sent by post at the following address	Draft of ` 50/- should be prepared in favour of
(1)	(2)	(3)	(4)
01	SI (Pioneer)	The Inspector General, Frontier HQ SSB, Patna Rukanpura House, Rukanpura, Beli Road, Distt: Patna (Bihar) PIN: 800 014	Accounts Officer, FTR HQ SSB, Patna, (Bihar) payable at SBI Patna
02	HC (Workshop)		

Note :- Application sent to other than the above mentioned address will not be entertained.

11. **ENCLOSURES REQUIRED TO BE ATTACHED WITH APPLICATION FORM:**

Attested copies of following documents be attached with the application form:-

- Educational Qualification Certificate.
- Technical qualification/experience certificate/ Heavy Driving License.
- Date of birth certificate (Matriculation or 10th pass certificate)
- Scheduled Caste/Scheduled Tribe/OBC Certificate issued by an authority not below the rank of Tehsildar/Naib Tehsildar or SDM.
Note: SC/ST & OBC certificate must be in prescribed pro-forma as prescribed at Annexure-III & IV respectively.
- Questionnaire duly signed by the candidate as per **Annexure-VI**
- Domicile Certificate issued by local revenue authorities for verification of citizenship.
- Discharge certificate in case of Ex-servicemen.
- Two self addressed envelopes of 4"x9" size with ` 25/- postage stamps affixed on each envelope.
- Certificate as per Annexure-V for claiming relaxation in height & chest (if applicable).
- Envelope containing Application must be subscribed in bold letters **"APPLICATION FOR THE POST OF (NAME OF POST WITH POST CODE FOR WHICH APPLIED FOR WITH POST CODE) IN SASHAstra SEEMA BAL"**.

Note: All above original documents/certificates are required to be brought at the time of recruitment test for verification.

12. Candidates who are already in Government service including departmental candidates has to send their application through proper channel with **NO OBJECTION CERTIFICATE** from their employer. Application received without proper channel & NOC will be rejected.
13. All eligible candidates will be informed about the date and venue of recruitment test through Admit Cards. Candidates should come duly prepared for 2-3 or more days stay under their own arrangements at the Recruitment Venue. The Government shall not be responsible for damage/injury, if any, to the individual sustained during the selection/recruitment process. **No TA/DA will be admissible.**
- 14. IMPORTANT INSTRUCTIONS: -**
- i) Applications submitted on a format, which is not the same, as published in this advertisement, incomplete applications are liable to be rejected summarily and no correspondence will be entertained in this regard.
 - ii) Candidates applying for more than one post should send separate application for each post.
 - iii) If the above documents are not submitted along with the application, it will be rejected summarily during documentation or at any stage of the recruitment process and no request for reconsideration will be entertained.
 - iv) **Incomplete or unsigned applications, applications without attested photographs, applications received late will be rejected summarily.**
 - v) All candidates in Govt. service whether in a permanent or in temporary capacity etc. will be required to submit their application through proper channel along with NOC. Application shall be rejected if received late or are not complete in all respects as provided in the rules.
 - vi) Any wrong attestation so as to mislead the Recruitment board or to gain access to examination would lead to criminal/debar action against the candidate besides cancellation of his candidature.
 - vii) **No separate admit cards/ call letter will be issued to the qualified candidates called for written examination and final medical examination. The same will be apprised to the candidate by the recruitment board and the list of qualified candidates called for above test will be displayed on the notice board at the recruitment venue as well as in SSB recruitment website www.ssbrectt.gov.in.**
 - viii) In case any candidate is found ineligible or suppressing facts or suffering from any illness/disease likely to interfere in efficient discharge of his duties or on any ground after his selection/appointment, his services will be terminated without assigning any reason.
 - ix) The Government shall not be responsible for damage /injury/loss to the individual, if any, sustained during the entire recruitment process and journey.
 - x) **The DG SSB has full rights to make changes or cancel /postpone the recruitment without assigning any reason.**
 - xi) Candidates canvassing in any form or bringing outside influence /pressure, offering illegal gratification, blackmailing or threatening to blackmail any person connected with recruitment will be disqualified.
 - xii] **Candidates impersonating and submitting the fabricated/forged documents are also liable to be disqualified.**
 - xiii) **It should, however, be clearly understood that the Selection board reserves to itself, absolute discretion to reject or accept any candidate at any stage.**
 - xiv) As the applications are to be processed by a computerized system, it is essential that the application is strictly in accordance with the prescribed, format, is properly and completely filled and contains no correction/alteration/overwriting.
 - xv) Mere qualifying the entire prescribed test in SSB recruitment does not confer the right of selection of the candidate but they should have to stand in merit keeping in view the available vacancies. The vacancies are subject to change without any further notice.

xvi) The candidates provisionally selected for the above posts should qualify the training or courses as prescribed by the Director General, Sashastra Seema Bal from time to time during probation period. Failing which services are liable to be terminated.

15. NO TA/DA WILL BE ADMISSIBLE.

No TA/DA will be admissible. However, TA for onward and return journey to SC/ ST candidates will be paid as per GOI instructions to those who appear in written test subject to production of rail/ Bus tickets, original cast certificate, non employment certificate from MP or MLA or any Gazetted Officer of the locality. In case they are not employed in Central / State Government.

16. Application forms are liable to be rejected summarily, if they are:-

- i) Incomplete.
- ii) Not on prescribed format.
- iii) Without Bank Draft/ Bankers Cheque of ` 50/-.
- iv) Accompanied with under valued Bank Draft/ Bankers cheque.
- v) Accompanied with Bank Draft/ Bankers cheque drawn in favour of wrong paying authority or wrong address of Bank draft/ Banker cheque.
- vi) Received without attested copy of caste certificate and discharge certificate in case of Ex-Servicemen.
- vii) Received without attested copies of educational certificate/testimonials.
- viii) Received without self addressed envelopes and without postage stamps of ` 25/- affixed on the envelopes.
- ix) Received without photograph.
- x) Received without thumb impression & signature of the candidates.
- xi) Received after last date of receipt of the applications.
- xii) Without signature/seal of H.O.O. in case of serving candidates.
- xiii) Received with SC/ ST/ OBC certificates not on prescribed format.

- The candidates are requested to go through the recruitment notification and confirm their eligibility in all respect before submitting application.
- For frequent updates related to recruitment in SSB, please visit www.ssbrectt.gov.in

ASSISTANT DIRECTOR (RECRUITMENT)

APPLICATION FORM FOR THE POST OF.....

Affix latest passport
size photograph duly
attested by a
Gazetted Officer

(a) Bank Draft No. and date	Amount

[illegible][illegible]

D	D	M	M	Y	Y	Y	Y
				1	9		

Y	Y	M	M	D	D

Exam. Passed	Name of School/Board/University/Institute	Subject Studied	Aggregate percentage of Marks

Religion:						
Hindu	Muslim	Sikh	Christian	Buddhist	Jain	If others, specify

Male	Female

Gen	SC	ST	OBC	Ex-Serviceman

Gorkhas	Dogras	Marathas	Garhwalis	Kumaonis	Sikkimmise

Eastern States, if so, specify:

Tribal	Adivasi	If other, specify

Mizo	Naga

Domiciled ordinarily in J&K during 1980-89	Affected in 1984 riots	Affected in 2002 communal riots of Gujarat

Gen	SC	ST	OBC

Date of Enrolment	Date of retirement/ Discharge	Medical category	Award or Decoration	Reasons for release/discharge	<u>Education Qualification</u>	
					Civil	Military

12. Permanent address:

													P	I	N					
E-Mail ID.																				

13. Present address:

													P	I	N					
E-Mail ID.																				

14. Contact No./Mobile No.:

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15. Whether employed in SSB

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16. Govt. Service

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17. If so, mention following details.

Name of present employer	Date since when	Post held	Name and designation of authority issuing N.O.C.

18. IDENTIFICATION MARK (Please write in the box)

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19. Thumb impression of the candidate

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DECLARATION

I hereby declare that all statements made in this application are true and complete to the best of my knowledge and belief. In the event of any information being found false or incorrect or ineligibility being detected before or after the test, my candidature will stand cancelled and all my claims of the recruitment will stand forfeited. I also understand that if at any stage I am found by the Recruitment Board to have used unfair means in the written examination/test or have violated any of the Rules/Regulations governing the conduct of selection process; my candidature can be cancelled or be declared to have failed by the Recruitment Boat at its sole discretion.

I also declared that I have never been arrested, prosecuted or convicted by any court of law for any criminal offence.

(SIGNATURE OF THE CANDIDATE)

ANNEXURE- II

ADMIT CARD

(TO BE PRINTED/TYPED/WRITTEN IN SEPARATE PAPER)

(Candidate will not be allowed to appear in the recruitment test without production of this admit card)

Affix your recent
passport size
photograph duly
attested by the
Gazetted Officer

To be filled by the candidate

Name of candidate:.....

Father's Name:.....

Name of post for which applied

(Signature of Candidate)

(TO BE FILLED BY THE APPLICATION RECEIVING AUTHORITY)

Roll Number_____

Post for which appearing for Test: _____

Date of Birth _____

Whether direct/ departmental candidate _____

Whether SC/ST/OBC/General/Ex-Serviceman_____

Name of Recruitment Centre with complete address:

Date and time on which the candidate is required to appear:

Date: _____ Time: _____

Signature of Nodal Office, ARC

With seal

Annexure-III

FORM OF CERTIFICATE TO BE PRODUCED BY A CANDIDATE BELONGING TO SCHEDULED CASTE OR SCHEDULED TRIBE

This is to certify that Shri/Mrs./Ms/Miss _____ Son/Daughter of Shri _____ of village/Town _____ in District/ Division _____ of the State/Union Territory _____ belong to the _____ caste/Tribe which is recognized as a Schedule Caste/Scheduled Tribe under.

The Constitution (Scheduled Castes) order, 1950.

The Constitution (Scheduled Tribes) order, 1950.

The Constitution (Scheduled Castes) (Union Territory) order, 1951.

The Constitution (Scheduled Tribes) (Union Territory) order, 1951.

(As amended by the Scheduled Castes and Scheduled Tribes (Modification) Order 1956, the Bombay Reorganization Act, 1960, the Punjab Reorganization Act, 1966, the State of Himachal Pradesh Act, 1970, the North Eastern Areas (Reorganization Act, 1971) and the Scheduled Castes and Scheduled Tribes orders (Amendment) Act, 1976.)

*The constitution (Jammu & Kashmir) Scheduled Caste Order, 1956;

*The Constitution (Andaman and Nicobar Islands) Scheduled Tribes, 1959, as amended by the Scheduled Castes and Scheduled Tribes orders (Amendment) Act. 1976;

*The Constitution (Dadra and Nagar Haveli) Scheduled Castes Order 1962;

*The Constitution (Dadra & Nagar Haveli) Scheduled Tribes Order, 1962;

*The Constitution (Pondichery) Scheduled Castes Order, 1964;

*The Constitution (Uttar Pradesh) Scheduled Tribes Order, 1967;

*The Constitution (Goa, Daman & Diu) Scheduled Castes Order, 1968;

*The Constitution (Goa, Daman & Diu) Scheduled Tribes Order, 1968;

*The Constitution (Nagaland) Scheduled Tribes Order, 1970;

*The Constitution (Sikkim) Scheduled Castes Order, 1978;

*The Constitution (Sikkim) Scheduled Tribes Order, 1978;

*The Constitution (Scheduled Castes) Orders (Amendment) Act, 1990.

*The Constitution (Scheduled Tribes) Order, (Amendment) Ordinance, 1991.

*The Constitution (Scheduled Tribes) Order, (Second Amendment) Act, 1991.

The Constitution (Scheduled Tribes) Ordinance, 1996

*2. This certificate is issued on the basis of the Scheduled Castes/Scheduled Tribes Certificate issued to

Shri _____ Father of Shri/Mrs./Ms/Miss _____ of village/town _____ in District/Division _____ of the State/UT _____

_____ who belongs to _____ caste/Tribe which is recognized as a SC/ST in the State/Union Territory _____ issued by the _____ (name of the prescribed issuing

authority) vide their No. _____ dated _____ or Shri _____

_____ and or his/her family ordinarily reside(s) in Village/Town _____ of _____ District/Division of the State/Union Territory of _____.

Place _____

Date _____

Signature _____

Designation _____

(With seal of Office)

NOTE:- The terms ordinarily reside(s) used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

ANNEXURE-IV

**FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING FOR
APPOINTMENT TO POSTS UNDER CENTRAL GOVT OF INDIA.**

(G. I. Dept. of Per. & Trg. O. M. No.36033/28/94-Estt.(Res).dated 2-7-1997)

**This is to certify that Shri/Mrs./Ms/Miss son/daughter of
Village District/Division..... In the State..... belongs
to the..... Community, which is recognized as a Backward Class under: –**

* (i) Government of India, Ministry of Welfare, Resolution, No.12011/68/93-BCC (C), dated the 10th September, 1993, published in the Gazette of India, Extraordinary, Part-I, Section-I, NO. 186, dated the 13th September, 1993.

* (ii) Government of India, Ministry of Welfare, Resolution No.12011/9/94-BCC, dated the 19th October, 1994, published in the Gazette of India, Extraordinary, Part-I, Section, No. 163 dated the 20th October, 1994.

* (iii) Government of India, Ministry of Welfare, Resolution No.12011/7/95-BCC, dated the 24th May, 1995, published in the Gazette of India, Extraordinary, Part-I, Section I, No. 88, dated the 25th May, 1995.

* (iv) Government of India, Ministry of Welfare, Resolution No.12011/44/96-BCC, dated the 9th March, 1996, published in the Gazette of India, Extraordinary, Part-I, Section I, No. 60, dated the 11th March, 1996.

* (v) Government of India, Ministry of Welfare, Resolution No.12011/44/96-BCC, dated the 6th December 1996, published in the Gazette of India, Extraordinary, Part-I, Section I, No. 210, dated the 11th December 1996.

* (vi) Government of India, Ministry of Welfare, Resolution No.12011/13/97-BCC, dated the 3rd December, 1997, published in the Gazette of India, Extraordinary, Part-I, Section I, No. 239, dated the 17th December, 1997.

* (vii) Government of India, Ministry of Welfare, Resolution No.12011/99/94-BCC, dated the 11th December 1997, published in the Gazette of India, Extraordinary, Part-I, Section I, No. 236, dated the 12th December 1997.

* (viii) Government of India, Ministry of Welfare, Resolution No.12011/68/98-BCC, dated the 27 Oct., December, 1999, published in the Gazette of India, Extraordinary, Part-I, Section I, No. 241, dated the 27th Oct, 1999.

* (ix) Government of India, Ministry of Welfare, Resolution No.12011/88/98-BCC, dated the 06th December 1999, published in the Gazette of India, Extraordinary, Part-I, Section I, No. 270, dated the 06th December 1999.

* (x) Government of India, Ministry of Welfare, Resolution No.12011/36/99-BCC, dated the 4th April 2000, published in the Gazette of India, Extraordinary, Part-I, Section I, No. 71, dated the 4th December 2000.

* (xi) Government of India, Ministry of Welfare, Resolution No.12011/44/99-BCC, dated the 21st December 2000, published in the Gazette of India, Extraordinary, Part-I, Section I, No. 210, dated the 21st December 2000.

* (xii) Government of India, Ministry of Welfare, Resolution No.12011/44/99-BCC, dated the 6th September, 2001, published in the Gazette of India, Extraordinary, Part-I, Section I, No.246, dated the 6th September, 2001

**Shri.....and/or his family ordinarily reside(s) in the District/
Division of the State. This is also to certify that he/she does not belong to the
persons/sections (Creamy Layer) mentioned in Column 3 of the schedule to the Government of India,
Department of Personnel and Training, O. M. No. 36012/22/93-Estt. (SCT), dated 8-9-1993.**

Dated:

Strike out which ever is not applicable

**DISTRICT MAGISTRATE/
DEPUTY COMMISSIONER/TEHSILDAR
(WITH OFFICE SEAL)**

ANNEXURE-V

**FORM OF CERTIFICATE TO BE SUBMITTED BY THE CANDIDATE THOSE WHO INTEND TO AVAIL
RELAXATION IN HEIGHT OR CHEST MEASUREMENT**

Certified that Shri/Mrs./Ms/Miss _____ Son/daughter of Shri
_____ is permanent resident of village
_____ Tehsil/Taluka _____ District _____ of _____ State.

2. It is certified that:-

*Residents of entire are mentioned above are considered as (Garhwal, Kumauni, Dogras, Marathas, Sikkimies) for relaxation in height and chest measurement for recruitment in the Para Military Forces of the Union of India.

*He/she belongs to the Himachal Pradesh/Leh & Ladakh/Kashmir Valley/North Eastern States and is considered for relaxation in height and chest measurement for recruitment in the Para Military Forces of the Union of India.

*He/she belongs to _____ Tribal/Adivasis Community and is considered for relaxation in height and chest measurement for recruitment in the Para Military Forces of the Union of India.

Place:

Signature _____
District Magistrate/ Dub-Divisional Magistrate/
Tehsildar

Date:

*Delete whichever is not applicable

QUESTIONNAIRE FORM

1. Have you ever been convicted by any court of law or any other judicial institution?
Yes/No
2. Is there any case pending against you in any court of law? Yes/No
3. Has any FIR ever lodged and case is pending against you? Yes/No
4. Was any FIR ever lodged against in the past? Yes/No
 - a) If yes case No. and Section under which FIR was lodged?
 - b) Name of Police Station where FIR was lodged?
 - c) Was the case charge sheeted or returned in FIR?
 - d) If the case charge sheeted, what was the outcome in Court?
 - i) Convicted
 - ii) Acquitted
 - iii) Compromised
 - iv) Compounded
 - v) Any other, please specify
5. Have you ever been dismissed from any service under the Central or State Govt.?
6. Have your services ever been terminated while on probation?
If the answer to any of the above is YES then please provide complete details on a separate sheet.

UNDERTAKING

I, _____ declare that the above information is true to the best of my knowledge and belief. I understand that in case information is found to be false or incorrect, my candidature is liable to be cancelled apart from any departmental or legal proceedings that may be initiated against me.

Place:

Signature of Candidate

Date:

Name_____

Father's Name_____

Address_____