



West Bengal State Council of Technical Education

[A Statutory Body under West Bengal Act XXI of 1995]
Kolkata Karigari Bhavan, (2nd floor), 110 S.N. Banerjee Road, Kolkata- 700013

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Memo No. 3892- SC(T)E

19.06.2013

Notification for Counselling of VOCLET, Session: 2013-14

For information to the Students & Guardians

- **Counselling of both VOCLET & JEXPO for the session 2013-14 will be a combination of Manual & Computerised Modes. Multi-station Dual-Monitor system will be used for the counselling.**
- There will be provision of real-time display of vacancy positions at the counselling venues.
- Counselling of VOCLET-2013 shall be based on VOCLET rank only excluding the Physically Challenged (PC) candidates. Candidates having rank in other reserved category shall get the chance of selecting his/her desired seat from the remaining vacant seats of both Reserved Category and General Category during his/her turn.
- Counselling of VOCLET-2013 will start on **24.06.2013**. Counselling venue is '**A.P.C. Roy Polytechnic, Raja S. C. Mallick Road, Jadavpur, Kolkata-700032**'. Counselling schedule for VOCLET-2013 is given here under.

Date of Counselling	Rank to be Counsellled	Reporting time at the Counselling Venue
24.06.2013 (Monday)	(a) VOCLET(PC) 1 to 100	9.30 a.m.
	(b) VOCLET Rank 1 to 400	11.00 a.m.
	(c) -do- 401 to 1000	2.00 p.m.
25.06.2013 (Tuesday)	(a) -do- 1001 to 1500	9.30 a.m.
	(b) -do- 1501 to 2000	11.30 a.m.
	(c) -do- 2001 to 2500	2.30 p.m.
26.06.2013 (Wednesday)	(a) -do- 2501 to 3000	9.30 a.m.
	(b) -do- 3001 to 3500	11.30 a.m.
	(c) -do- 3501 to 4000	2.30 p.m.
27.06.2013 (Thursday)	(a) -do- 4001 to 4600	9.30 a.m.
	(b) -do- 4601 to 5200	11.30 a.m.
	(c) -do- 5201 to 6000	2.30 p.m.

** PC means Physically Challenged

- In case, seats of VOCLET remain vacant after the scheduled counselling, there may be a 2nd phase counselling of VOCLET and if so, notification shall be given in the website (www.webscte.org).
- Two Demand Drafts, one of **Rs.500/-** towards Counselling Fee and another of **Rs.2000/-** towards Allotment Fee, preferably on **UNITED BANK OF INDIA** are to be drawn in favour of "**WEST BENGAL STATE COUNCIL OF TECHNICAL EDUCATION**" payable at "**KOLKATA**". (*In case of very special case/emergent situation acceptable to the authority, Counselling Fee amounting Rs.750/- and Allotment Fee amounting 2250/- may be deposited in **cash**.)*)

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- Counselling fee is non-refundable, but Allotment fee (Rs.2000/- only) is refundable subject to the condition that allotted candidate undergoes process of registration successfully at the institute level and continues his/her study in the diploma system. For the said refund, candidates are requested to furnish the following details in the prescribed format annexed at the end of notice.
- Different steps of counselling are furnished below in a nutshell,

Rank-based Entry to the system - Issue of Rank Card on Production of Admit Card of VOCLET-2013 – Deposition of Counselling Fee by Demand Draft – Verification of original Certificates, Mark sheets, etc. –Registration into the System – Booking / Rejection of Seat by the valid rank holders and issue of Offer Letter/Rejection Letter – Deposition of Allotment Fee by Demand Draft for booking of seat – Issue of Allotment Letter – Exit from the system

- After receiving the Allotment letter, candidates must report to their respective polytechnics with the allotment letter, admission and other fees, original certificates and mark sheets for admission within the specified date. Failure to which, his/her candidature will be cancelled.
- Prior to selection of any polytechnic or branch of study, a candidate should gather sufficient knowledge about the polytechnic/branch. Change/transfer of polytechnic or branch of study is not allowable once offer letter is issued.
- Counselling program for any admission category will continue till the last seat of that category will remain vacant. The moment all seats of a particular category (PC/ST/SC/GEN) will be filled up, counselling will be stopped for that category.
- Xerox copy of any of the certificates, Mark sheets etc. shall not be accepted at the time of verification and for such cases, counselling of the candidate will not be allowed. Under any circumstances, counselling fee shall not be refunded. All candidates are requested to avoid deposition of fees by cash.
- Candidates must write their names, ranks and contact mobile numbers at the back side of both the demand drafts before deposit.
- Candidates and guardians are requested to maintain law and order and cleanliness at the counselling venue. It is also advised not to indulge in any unlawful activity at the counselling venue. Only one guardian shall be allowed to enter in the counselling zone. No guardian shall be allowed in the seat booking hall. So, candidates should decide his/her order of choices in consultation with their guardians before entering the selection hall.
- Timely appearance in the counselling venue and reporting to the system against rank-based calls are very important. Otherwise, candidates, entering late in the system, shall lose his/her desired seat.
- **Counselling schedule for JEXPO-2013 will be announced shortly.**

All rank holders of VOCLET-2013 and JEXPO-2013 are advised to keep in close touch with the website of the WBSCTE for updated information.

Secretary, WBSCTE

List of documents to be brought the counselling venue for prospective allotment

- a) The original ADMIT CARD for VOCLET – 2013 **OR** the original receipt of the OMR application form. In case of loss of the said originals, the original G.D. for the said loss.
- b) Xerox copies of the certificates, Mark sheets etc. along with the original documents of eligibility for verification;
- c) Xerox copies along with originals of supporting documents of claim to statutorily reserved categories of seats, as applicable;
- d) Two Demand Drafts, one of **Rs.500/-** towards Counselling Fee and another of **Rs.2000/-** towards Allotment Fee, preferably on **UNITED BANK OF INDIA** are to be drawn in favour of **“WEST BENGAL STATE COUNCIL OF TECHNICAL EDUCATION”** payable at **“KOLKATA”**. Candidates must write their names, ranks and contact mobile numbers at the back side of both the demand drafts before deposit.
- e) Medical Fitness Certificate in the prescribed proforma.

Proforma to be submitted for refund of allotment fee

- 1. Full name of the Candidate : _____
- 2. Rank in VOCLET-2013 : _____
- 3. Enrolment Number of VOCLET : _____
- 4. Full name of the Account Holder : _____
- 5. Account Number : _____
- 6. Name of the Bank with branch : _____
- 7. Branch IFS Code : _____
- 8. Full Signature of the Candidate : _____
- 9. Full signature of the A/C Holder : _____