UNIVERSITY OF KASHMIR

NAAC Accredited Grade 'A'

University Campus, Hazratbal, Srinagar-190006 J&K

ADVERTISEMENT NOTICE No. II OF 2014

Applications on the prescribed form are invited from the permanent residents of Jammu & Kashmir State for Nine (09) posts of **Junior Assistant** in the Pay Band of Rs 5200–20200 with Grade Pay of Rs 1900/-.

I). ESSENTIAL QUALIFICATIONS:

i. *Graduation from any recognized University with at least 50% marks;*
ii. *Knowledge of Computer typing having not less than 35 words speed per minute;*
iii. *Six months certificate course in computer Application from a Govt. Recognised Institute.*

II). SELECTION CREITERIA

CRITERIA	POINTS
i). Graduation	**25 points**
ii). Post Graduation	**05 points**
iii). Written Test	**30 Points**
iv). Computer Type Test	**25 Points**
v). Viva Voce	**15 Points**
Total	**100 Points**

Applications completed in all respects should reach the office of the Deputy Registrar (Recruitment) by or before April 30th, 2014, along with a bank draft of Rs. 200/- drawn in favour of the Registrar, University of Kashmir, payable at J&K Bank Hazratbal, Srinagar.

The detailed Advertisement Notice and the application form are available on the University website www.kashmiruniversity.net under Jobs/Recruitment link.

III). TERMS AND CONDITIONS AND OTHER REQUIREMENTS FOR THE POST ARE AS UNDER:

i) Applicants should be within the age limit of 18-37 years as on 01-01-2014. However, this condition shall not apply to the in-service candidates;
ii) In-Service candidates shall have to route their application forms through proper channel with the recommendations/no objection of the employer;
iii) Candidates should append with their application form attested copies of the qualification /technical/experience certificates along-with the marks certificates, without which his/her application form shall be rejected without any notice;
iv) In case there are large number of applicants, written test shall be conducted for purpose of short-listing for which the syllabus shall be notified separately;
v) Canvassing in any form by or on behalf of a candidate will render the candidate concerned for disqualification;
vi) The date for written test/computer test/interview of the Eligible Candidates shall be notified through local news papers and also uploaded on university web www.kashmiruniversity.net.   However, the University does not take any responsibility for missing the written test/computer test /interview by candidate. No individual call letter shall be sent to the concerned candidates in this regard;
vii) Candidates not fulfilling the aforementioned eligibility criteria on the last date of submission of application form need not to apply;

viii) Mere submission of application form for the advertised posts here in above does not itself entitle any applicant to be called for an interview;

ix) Candidates to be called for interview shall have to produce the original documents relating to their age, qualifications, experience and fitness etc at the time of interview;

x) The University reserves the right not to fill up any of the vacancies advertised, if circumstances so warrant, without assigning any reason thereof.

xi) A Candidate found guilty of impersonation or submitting fabricated, tampered, fake or forged documents or making statements which are incorrect or false or suppressing material information may be debarred permanently or for a specific period from being considered for any or all future appointments, in addition to rendering him/her liable for criminal prosecution.

xii) The candidates who have obtained degrees from the Foreign Universities should enclose equivalence certificate issued by the AIU-UGC, New Delhi without which their candidature will not be considered and application form will be rejected.

xiii) Candidates invited for interview shall not be paid any T.A and D.A.

Sd/-
(Dr. Ashfaq Ahmed Zarri)
Deputy Registrar
(Recruitment)

No: KU/Recruitment/2014
Dated: March 22, 2014