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DEFENCE RESEARCH & DEVELOPMENT ORGANISATION (DRDO)
CENTRE FOR PERSONNEL TALENT MANAGEMENT (CEPTAM)

DRDO
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CEPTAM
scrutinize actualize recognize human potential

Website: www.drdo.gov.in ● ALL APPLICANTS MUST REGISTER THROUGH MOBILE SMS BEFORE APPLYING Email: drdoentrytest@gmail.com
● ONLINE APPLICATION IS MANDATORY FOR ALL POSTS IN PART-1

Advertisement No.: CEPTAM-06 | **DATE OF EXAMINATION: 25TH AUGUST 2013** | **Closing Date/Cut-off Date** **27th May, 2013**

DRDO offers exciting and challenging career opportunities in very broad spectrum of subjects/ disciplines at its more than 50 laboratories/ establishments spread throughout the length and breadth of the country. Applications are invited for direct recruitment through **DRDO Entry Test – 2013** for the following Posts. This Advertisement consists of three sections: SECTION 'A', SECTION 'B' and SECTION 'C'. SECTION 'A' comprises of Part 1 and Part 2. Please read the complete advertisement carefully before filling up the application form. Applying ONLINE is mandatory for the post of STA-'B' given in Part 1 and optional for all other posts mentioned in Part 2. As a first step, candidates willing to apply for any post **MUST** register themselves with SMS (mobile) as described in the procedure. Detailed guideline and FAQs are available on our website.

SECTION 'A'

PART 1	ONLY ONLINE APPLICATIONS SHALL BE ACCEPTED. THE APPLICATIONS RECEIVED BY OTHER MODE SHALL BE SUMMARILY REJECTED.

SENIOR TECHNICAL ASSISTANT- 'B' (STA-'B') **Pay Band:PB-2, Rs 9300-34800 (Grade Pay Rs 4200/-)**

Age as on Closing Date must be between : 18 and 28 Years (relaxable for SC/ST/OBC/ESM/PWD etc. as per Government rules.)

POST CODE	SUBJECT	ESSENTIAL QUALIFICATIONAL REQUIREMENT (EQR)	UR	SC	ST	OBC	TOTAL	SUB CATEGORIES	PWD RESERVATION	LIKELY STATIONS OF POSTING *
0101	Agricultural Science	B.Sc. degree in Agricultural Science from recognized University/Institute	3	0	0	0	3			H1, L1
0102	Automobile	Three years Diploma in Automobile Engineering, from recognized Technical Board/ Institute	3	0	1	2	6			A2,B2,J1
0103	Biotechnology	B.Sc. Degree in Biotechnology from recognized University/ Institute	1	0	0	1	2			H1,L1
0104	Botany	B.Sc. degree in Botany from recognized University/ Institute (candidates of ZBC/PCB Group may also apply)	2	1	1	1	5			D2,H1,L1,T1
0105	Chemical Engineering	Three years Diploma in Chemical Engineering, from recognized Technical Board/ Institute	4	0	1	2	7			H2,N1,P2,V1
0106	Chemistry	B.Sc. degree in Chemistry from recognized University/ Institute (candidates of PCM/ZBC/PCB Group may also apply)	10	3	2	3	18			D2,G1,H1,H2,J1,K1,L1,P2,T1
0107	Civil Engineering	Three years Diploma in Civil Engineering, from recognized Technical Board/ Institute	5	0	0	2	7			C1,D2,H2,K3,P2,V1
0108	Computer Science	B.Sc. degree Or Three years Diploma in Computer Science/IT, from recognized University/ Technical Board/ Institute (BCA/MCA not eligible)	30	3	9	9	51			A1,A2,B2,D1,D2,H2,J1,K2,P1,P2
0109	Electrical & Electronics	Three years Diploma in Electrical & Electronics Engineering from recognized Technical Board/ Institute	0	0	0	2	2			B2
0110	Electrical	Three years Diploma in Electrical Engineering from recognized Technical Board/ Institute	10	3	2	4	19			A2,B2,C1,C3,D2,H2,N1,P1,V1
0111	Electronics & Communication or Electronics & Telecommunication	B.Sc. degree Or Three years Diploma in Electronics & Communication, or Electronics & Telecommunication Engineering, from recognized University/ Technical Board/ Institute	20	9	4	11	44	ESM[UR-1,OBC-1], MSP[1-Tennis,1-Carrom]		A1,B2,C2,D2,G2,H2,J1,K4,V1
0112	Electronics & Instrumentation	B.Sc. degree Or Three years Diploma in Electronics & Instrumentation, from recognized University/ Technical Board/ Institute	0	0	1	0	1			H2
0113	Electronics	B.Sc. degree Or Three years Diploma in Electronics from recognized University/ Technical Board/ Institute	23	12	3	4	42	ESM[UR-1]		A2,B2,C1,D1,D2,H2,K2,L1,P2,V1
0114	Geology	B.Sc. degree in Geology, from recognized University/ Institute	1	0	0	0	1			D2
0115	Instrumentation	Three years Diploma in Instrumentation from recognized Technical Board/ Institute	4	0	0	0	4			B2,C3
0116	Library Science	Bachelor's Degree in Science, with minimum one year Diploma in Library Science, from recognized University/ Institute	4	2	0	2	8			A2,B2,C3,D2,H2
0117	Mathematics	B.Sc. degree in Mathematics, from recognized University/ Institute (candidates of PCM Group may also apply)	1	0	0	0	1			D2
0118	Mechanical	Three years Diploma in Mechanical Engineering, from recognized Technical Board/ Institute	47	16	12	19	94	ESM[UR-6,SC-2,OBC-2]		A1,A2,B2,C1,C3,D1,D2,H2,K2,N1,P2,V1
0119	Mechatronics	Three years Diploma in Mechatronics, from recognized Technical Board/ Institute	1	0	0	0	1			V1
0120	Metallurgy	Three years Diploma in Metallurgical Engineering, from recognized Technical Board/ Institute	5	0	0	2	7			H2,P2
0121	Microbiology	B.Sc. degree in Microbiology from recognized University/ Institute	0	0	0	1	1			L1
0122	Nursing	B.Sc. degree in Nursing from recognized University/Institute	2	0	0	0	2			C3,V1
0123	Pharmacy	Recognised Diploma in Pharmacy with registration as Pharmacist under the Pharmacy Act	1	0	0	0	1			D1
0124	Photography	Three years Diploma in Photography from recognized Technical Board/ Institute	2	0	0	1	3			A2,B2
0125	Physics	B.Sc. degree in Physics, from recognized University/ Institute (candidates of PCM/PCB Group may also apply)	6	3	1	2	12			C1,D1,D2,H2,N1
0126	Printing	B.Sc. degree in Printing Or Three years Diploma in Printing Technology, from recognized University/ Technical Board/ Institute	1	0	0	0	1			H2
0127	Psychology	B.Sc. degree in Psychology from recognized University/ Institute	3	0	1	1	5			D2
0128	Radiography	B.Sc. degree in Radiography from recognized University/ Technical Board/ Institute	1	0	0	0	1			D2
0129	Surveyor	B.Sc. degree in Surveyor from recognized University/ Institute	1	0	0	0	1			D2
0130	Textile	B.Sc. Degree in Textile or Three years Diploma in Textile Engineering/Technology from recognized University/Technical Board/ Institute	1	0	0	0	1			D2
0131	Tool, Die & Moulding	Three years Diploma in Tool, Die & Moulding from recognized Technical Board/ Institute	1	1	0	1	3			H2
0132	Veterinary Science	B.V.Sc. in Veterinary Science from recognized University/Institute	1	0	0	0	1			L1
0133	Zoology	B.Sc. degree in Zoology from recognized University/ Institute (candidates of ZBC Group may also apply)	2	1	2	0	5			D2,L1,T1
		Sub Total	**196**	**54**	**40**	**70**	**360**		**11**	

Total 11 PWD (04 OH, 04 HI, 03 VI)

PART 2	ONLINE APPLICATIONS AS WELL AS APPLICATION ON GIVEN FORMAT SHALL BE ACCEPTED

POST CODE	SUBJECT	ESSENTIAL QUALIFICATIONAL REQUIREMENT (EQR) (It will be mandatory to pass Trade Test on the date of Interview)	UR	SC	ST	OBC	TOTAL	SUB CATEGORIES	PWD RESERVATION	LIKELY STATIONS OF POSTINGS *
(a) TECHNICIAN -'A' (TECH -'A')								**Pay Band:PB-1, Rs 5200-20200(Grade Pay Rs 1900/-)**		
Age as on Closing Date must be between : 18 and 28 Years (relaxable for SC/ST/OBC/ESM/PWD etc. as per Government rules.)										
0201	Automobile	(i) X Class Or equivalent and (ii) Certificate from ITI in Automobile Trade	3	0	0	0	3			A2,B2
0202	Book Binder	(i) X Class Or equivalent and (ii) Certificate from ITI in Book Binder Trade	1	0	0	1	2			A2,H2
0203	Carpenter	(i) X Class Or equivalent and (ii) Certificate from ITI in Carpenter Trade	3	1	0	0	4			A2,D1,N1
0204	COPA	(i) X Class Or equivalent and (ii) Certificate from ITI in Computer Operator & Programming Assistant (COPA) Trade	9	1	1	2	13			B2,C1,D2,P2,T1
0205	Cutting & Tailoring	(i) X Class Or equivalent and (ii) Certificate from ITI in Cutting & Tailoring Trade	0	0	1	0	1			A1
0206	Draughtsman(Mechanical)	(i) X Class Or equivalent and (ii) Certificate from ITI in Draughtsman (Mechanical) Trade	3	1	0	1	5			H2,V1
0207	DTP Operator	(i) X Class Or equivalent and (ii) Certificate from ITI in Desk Top Publishing Trade	1	1	0	0	2			K2
0208	Electrician	(I) X Class Or equivalent and (ii) Certificate from ITI in Electrician Trade	19	3	2	3	27	ESM[UR-1]		A2,B2,C1,C3,D2,H1,H2,J1,K2,N1,P2,T1,V1
0209	Electronics	(i) X Class Or equivalent and (ii) Certificate from ITI in Electronics or Electronic Mechanic or Radio & TV Mechanic or Radar Mechanic Trade	17	2	1	6	26	ESM[OBC-1,ST-1], MSP[1-Volleyball]		B2,C1,C2,G1,H1,H2,K2,P2
0210	Electroplating	(i) X Class Or equivalent and (ii) Certificate from ITI in Electroplating Trade	1	0	0	0	1			D1

POST CODE	SUBJECT	ESSENTIAL QUALIFICATIONAL REQUIREMENT (EQR) (It will be mandatory to pass Trade Test on the date of Interview)	UR	SC	ST	OBC	TOTAL	SUB CATEGORIES	PWD RESERVATION	LIKELY STATIONS OF POSTINGS *
(a) TECHNICIAN -'A' (TECH -'A') ------ Contd.									**Pay Band:PB-1, Rs 5200-20200(Grade Pay Rs 1900/-)**	
Age as on Closing Date must be between : 18 and 28 Years (relaxable for SC/ST/OBC/ESM/PWD etc. as per Government rules.)										
0211	Fitter	(i) X Class Or equivalent and (ii) Certificate from ITI in Fitter Trade	28	7	6	9	50	ESM[UR-4,ST-2]	Total 07 PWD (02 OH, 02 HI, 03 VI) *	A2,B2,C3,D1,D2,G1,H1,H2,J1,N1,P1,P2,V1
0212	FRP Processor	(i) X Class Or equivalent and (ii) Certificate from ITI in Fibre Reinforced Plastic Processor Trade	1	0	0	0	1			H2
0213	Grinder	(i) X Class Or equivalent and (ii) Certificate from ITI in Grinder Trade	0	1	0	0	1			H2
0214	Instrument Mechanic	(i) X Class Or equivalent and (ii) Certificate from ITI in Instrument Mechanic Trade	2	0	0	0	2			D2,H2
0215	Machinist	(i) X Class Or equivalent and (ii) Certificate from ITI in Machinist Trade	21	4	1	9	35			B2,C1,C3,D1,D2,H2,P2,V1
0216	Machinist (CNC Operator)	(i) X Class Or equivalent and (ii) Certificate from ITI in CNC Operator Trade/ Machinist Trade with specific training in CNC Operation	2	1	0	1	4			D2,J1,P2
0217	Mechanic (Diesel)	(i) X Class Or equivalent and (ii) Certificate from ITI in Diesel Mechanic Trade	1	0	0	1	2			K2
0218	Medical Lab Technology	(I) X Class Or equivalent and (ii) Certificate from ITI in Medical Lab Technology Trade	1	1	1	1	4			D2,J1
0219	Mill Wright Mechanic	(i) X Class Or equivalent and (ii) Certificate from ITI in Mill Wright Mechanic Trade	1	0	0	0	1			H2
0220	Motor Vehicle Mechanic	(i) X Class Or equivalent and (ii) Certificate from ITI in Moter Vehicle Mechanic Trade	4	0	0	1	5			A2,B2,C3,D2,H1
0221	Painter	(I) X Class Or equivalent and (ii) Certificate from ITI in Painter Trade	1	0	0	1	2			B2,D1
0222	Photographer	(i) X Class Or equivalent and (ii) Certificate from ITI in Photography Trade	1	1	0	1	3			A1,C3,P2
0223	Refrigeration and Air Conditioning	(i) X Class Or equivalent and (ii) Certificate from ITI in Refrigeration & AC Mechanic Trade	1	0	0	0	1			D2
0224	Sheet Metal Worker	(i) X Class Or equivalent and (ii) Certificate from ITI in Sheet Metal Worker Trade	3	2	0	1	6			B2,H2
0225	Turner	(i) X Class Or equivalent and (ii) Certificate from ITI in Turner Trade	6	1	1	4	12			B2,C1,H2,P2
0226	Welder	(i) X Class Or equivalent and (ii) Certificate from ITI in Welder Trade	6	2	0	2	10			B2,C3,D1,D2,H2,P2
	Sub Total		136	29	13	45	223		7	
(b) ADMIN & ALLIED										
0301	Assistant Hindi	**Age: Between 18 and 30 Years, Pay Band: PB-2, Rs 9300-34800, Grade Pay Rs 4200/-** EQR : Master's Degree of a recognized University in English/Hindi with Hindi and English as compulsory elective subjects at degree level OR Bachelor's degree with Hindi and English as main subjects (which includes the term compulsory and elective) and two years Experience of translation from English to Hindi and vice versa.	1	0	0	0	1			D2
0401	Personal Assistant 'A'	**Age: Between 18 and 27 Years, Pay Band: PB-1, Rs 5200-20200, Grade Pay Rs 2400/-** EQR: (i) XII class pass or equivalent from recognized Board or University (ii) Accurate speed of 80 words per minute in shorthand and 40 words per minute in typing in English or 30 words per minute in Hindi or Accurate speed of 8000 key depressions per hour for data entry into computer. (Typing test will be on computer only)	5	0	0	0	5		01 HI	B2,C1,H2,N1
0501	Admin Assistant 'A'	**Age: Between 18 and 27 Years, Pay Band: PB-1, Rs 5200-20200, Grade Pay Rs 1900/-** EQR : (i) XII Class Pass Or equivalent from a recognized Board or University (ii) Typing on computer at the speed of 30 words per minute in Hindi (30 words per minute corresponds to 9000 KDPH on an average of 5 key depressions for each word.) or Typing on the computer at the speed of 35 word per minute in English (35 words per minute corresponds to 10500 KDPH on an average of 5 key depressions for each word.) (Typing test will be on computer only)	78	15	5	23	121	ESM[UR-4,SC-1,OBC-1]	Total 05 PWD (02 OH, 01 HI, 02 VH)	A1,A2,A3,B1,B2,C1,C2,C3,D1,D2,G1,H2,K2,L1,M1,M2,N1,P2,V1
0601	Store Assistant 'A'	**Age: Between 18 and 27 Years, Pay Band: PB-1, Rs 5200-20200, Grade Pay Rs 1900/-** EQR : (i) XII Class Pass Or equivalent from a recognized Board or University (ii) Typing on computer at the speed of 30 words per minute in Hindi (30 words per minute corresponds to 9000 KDPH on an average of 5 key depressions for each word.) or Typing on computer at the speed of 35 word per minute in English (35 words per minute corresponds to 10500 KDPH on an average of 5 key depressions for each word.) (Typing test will be on computer only)	16	3	0	0	19	ESM[UR-1]	01 OH	A1,B2,C1,C3,D1,D2,H2,J2,L1,P2,T1,V1
0701	Security Assistant 'A'	**Age: Between 18 and 27 Years, Pay Band: PB-1, Rs 5200-20200, Grade Pay Rs 1900/-** EQR : (i) XII class pass Or equivalent from a recognized Board or University or equivalent certificate awarded by Armed Forces in the case of Ex-Serviceman, (ii) Physical fitness and capability to undertake strenuous duties. (See Sec 'B', Para 6)	15	2	0	1	18	ESM[UR-2]		A3,B2,D1,H2,J1,K1,K2,V1
0801	Civilian Driver 'A'	**Age: Between 18 and 27 Years, Pay Band: PB-1, Rs 5200-20200, Grade Pay Rs 1900/-** EQR: X class pass Or equivalent qualification by the Central/ State Governments and possessing :(i) A valid driving license for Two/Three wheelers and light and heavy vehicles (both) and (ii) One year experience of driving after aquiring the licence. (HMV)	37	7	1	7	52	ESM[UR-2]		A1,B2,C2,C3,D1,D2,H2,J1,K2,L1,N1,P2,T1,V1
0901	Fire Engine Driver 'A'	**Age: Between 18 and 27 Years, Pay Band: PB-1, Rs 5200-20200, Grade Pay Rs 1900/-** EQR: (i) X class pass Or equivalent qualification recognised by the Central/ State Governments, (ii) A valid driving license for Two/Three wheelers and light and heavy vehicles (both) (iii)Knowledge of traffic regulations, (iv) Physical fitness and capability for strenuous duties. (See Sec 'B', Para 6)	5	1	0	3	9			B1,B2,D2,J1,P2
1001	Fireman	**Age: Between 18 and 27 Years, Pay Band: PB-1, Rs 5200-20200, Grade Pay Rs 1900/-** EQR: (i) X class pass certificate recognised by Central/ State Governments, (ii) Physical fitness and capability to perform strenuous duties. (See Sec 'B', Para 6)	24	4	1	7	36	ESM[OBC-2,SC-1]		A2,B1,B2,C2,C3,H2,J1,K2,M1,P2
	Sub Total		181	32	7	41	261			

Note: Table indicates the currently planned vacancies. The number of vacancies may increase or decrease depending upon the requirement. Any vacancy may be kept unfilled if no candidate found suitable.

* Candidates belonging to Persons With Disabilities (PWD) category may apply in their own subject/trade of study for STA 'B' and TECH 'A' and will be shortlisted for Interview on the basis of their merit obtained in examination applying reservation for PWD category in that discipline/subject/trade.

SECTION 'B'

IMPORTANT INSTRUCTIONS & INFORMATION

1. GENERAL GUIDELINES: a) Keep visiting CEPTAM Notice Board on our website www.drdo.gov.in for important announcements/ information throughout the selection process at its various stages. **b)** Candidates must satisfy themselves, before applying, about their eligibility for the post to avoid disappointment later. **c)** Candidates applying online MUST also submit their printed copy of application duly completed in all respects to reach us in time. **d)** Candidates are advised to send the application well before the closing date. DRDO/CEPTAM will not be responsible for any postal delay/loss of the applications. **e)** One envelope should contain only one application. **f)** Applications for the posts mentioned in advertisement which are incomplete and not on given format are liable to be rejected, and no correspondence will be entertained in this regard. Canvassing in any form will disqualify a candidate.

2. SERVICE CONDITIONS & REMUNERATION: As per the Central Government rules candidates are liable to serve anywhere within limits of Union of India including field locations/remote areas. Minimum five years of service at the first place of posting will be mandatory. However, they may be posted to other locations in public interest by DRDO and No request for transfer will be entertained during this period. Remuneration and other benefits includes, dearness allowance, house rent allowance, transport allowance, leave travel concession, medical facilities etc. The personnel policies in DRDO are well laid down. All Technical Posts are covered under limited flexible complementing scheme which means that based on meritorious performance, a fast track career advancement is available. For other posts, time bound financial upgradation under the scheme of modified assured career progression is available. All the persons recruited against this advertisement will be covered under New Pension Scheme of the Government unless provided otherwise in the rule.

3. ELIGIBILITY CRITERIA: a) Candidate must be a citizen of India. **b)** Please refer Part 1 and Part 2 of table in SECTION 'A' for age limit and other eligibility conditions which will be determined with reference to the closing date as mentioned in advertisement. **c)** Candidates must have completed the Essential Qualificational Requirement (EQR) and other eligibility for the posts as on CLOSING DATE.**d)** Candidates must have read the required subject at least for 2 years in the course of B.Sc. programme. **e)** Please note that the candidates possessing higher qualification viz. M.Sc. or B.Tech, B.E. degree etc as on closing date, shall **NOT** be considered for the recruitment to the posts of Senior Technical Assistant 'B' or Technician 'A'.

f) Candidates must be in good mental & physical health and free from any physical deformity which may interfere in efficient discharge of duties. A candidate, after medical examination as may be prescribed by the competent authority, conducted before the offer of appointment is issued, if found unfit, will not be appointed. **g)** Candidates serving in Govt. /PSU/ Autonomous organizations/ armed forces including (departmental candidates) must apply through proper channel and may send an advance copy before closing date to be initially considered with intimation to their offices. They shall not be interviewed if they fail to produce "NO OBJECTION CERTIFICATE" from the present employer at the time of interview. **h)** At any stage of selection process, if it is found on verification that an individual fails to fulfil any of the eligibility criteria, his/her candidature shall be treated as cancelled without notice and no representation in this regard shall be entertained under any circumstances.

4. RESERVATION BENEFITS: a) Reservation benefits will be available to the candidates in accordance with the instructions/orders/circulars, issued by Govt. from time to time. **IMPORTANT:** Candidates who wish to be considered against reserved vacancies, seeking age and fee relaxation/concession, must support their claim by submitting applications alongwith their duly self attested copies of relevant certificates issued by Govt./notified Competent Authority, else their claim for any relaxation/concession etc will not be considered and their application will be dealt with as that falling under General Category (UR). **b) PWD:** As per PWD reservation roster of DRDO, the reserved vacancies for PWD are mentioned against vacancies. PWD candidates applying against unreserved vacancies will be treated as general candidates. **c) ESM:** The person who has served in any rank in regular Indian Army, Navy or Air Force and retired after earning Pension or any other relevant terms & conditions of Govt. of India **d) MSP:** As per rules of Government of India.

5. AGE RELAXATION: The candidate must be within prescribed age limit on the closing date. However, upper age limit is relaxable for SC, ST, OBC, PWD, MSP, ESM, GS, persons domiciled in Kashmir Division of J&K state during the period from 01-01-1980 to 31-12-1989, Widows, Divorced women and Women judicially separated from husband but not remarried as per the rule prescribed by the Government of India. For relaxation of age limit and proforma for certificates, our website may be referred to.

6. ESSENTIAL REQUIREMENTS: a) For the post of Technician 'A', it is mandatory to pass the Trade Test. **b)** For the post of Personal Assistant 'A', it is mandatory to pass the prescribed Shorthand and Typing Test. **c)** To pass Typing Test is essential for the post of Admin Assistant 'A' & Store Assistant 'A'. **d)** For Civilian Driver 'A' & Fire Engine Driver, passing of Driving test is mandatory. **e)** For the post of Security Astt. 'A', Fire Engine Driver and Fireman, it is mandatory to pass the Physical Endurance Test (PET) and medical fitness test. The Physical Endurance Test (PET) will consists: (i) 1600 m Run to be completed in 7 minutes (ii) 20 Sit ups (iii) Rope climbing using hands – 12 feet vertical climbing. For female candidates, standards shall be relaxed as per DRDO norms. DRDO reserves the right to give all or a few of the above events to ascertain the endurance of the candidates. Candidates undergoing PET will do so at their own risk. Medical Standards: (i) Minimum height 165 cm without shoes (relaxation in height is admissible for candidates belonging to Hilly areas and tribal areas as per Govt. of India rules) (ii) Chest should be well proportioned and 82 cm without expansion with minimum 5 cm expansion (iii) Weight should be minimum 50 kg (iv) Hearing – normal without aids (v) Vision – vision must be 6/6 without aid. Each eye must have full field of vision and the candidate must be free from Night & Colour blindness.

7. HOW TO APPLY: All interested candidates who wish to apply for any post mentioned in this advertisement, are compulsorily required to register themselves on mobile no 56677 of CEPTAM by sending a SMS in this format CEPTAM <space> First choice of Exam City Code <space> Post Code <space> Date of Birth as ddmmyy <space> Name (Leaving a space between first, middle and last name) example, CEPTAM 15 0112 231283 Rupesh Kumar Goyal. After delivery of your SMS, you will receive an auto-generated response message with "Registration No" based on exam city code, post code and sequence no (based on post code). Mention this Registration No. in your application form. Complete this exercise correctly as you, yourself will be responsible for any wrong particulars which may lead to rejection. **If you are applying for more than one post, get registration number for each post code separately.**

FOR POSTS MENTIONED IN PART 1: Candidates applying for the posts of STA 'B' mentioned in Part 1 of Section 'A' are necessarily required to apply "ONLINE" and applications received in any other mode shall be Rejected. Online application printout is however to be sent to Director, CEPTAM alongwith required enclosures so that it is received on or before closing date (Register through SMS before applying).

FOR POSTS MENTIONED IN PART 2: Candidates applying for the posts mentioned in Part 2 of Section 'A' may have the option either to apply "ONLINE" or on a prescribed application form given in Section 'C' of the advertisement on A4 size (210X297mm) plain white paper, and exactly in the same format as provided in advertisement. The proforma may be downloaded from our website. Photocopy of the format published in the Employment News can also be used. All columns of the application form should be filled legibly in own handwriting (Register through SMS before applying).

Online facility will be available upto 1400 hrs on CLOSING DATE. To be considered online, applicants **MUST** complete the instructions in all respects and should apply only once for one post. The candidate must attach self attested copies of EQR and Driving License (for the post of Civilian Driver 'A'). The details of valid photo identity proof (viz. PAN, Aadhaar, Voter Id, Passport, Official Id, College/Institute Id etc.) which you wish to carry during Examination & Interview **must** be furnished in application form. Use only recent coloured photograph not more than 30 days old (keep 7 copies of the same photograph with you for future use in further selection process). The candidate must attach self addressed stamped post card at the end of all enclosures to acknowledge the receipt of application. The post card should have the name of the candidate, post code, subject and post name applied for. You are advised to retain a photocopy of your complete application along with enclosures for future reference.

8. FEES & MODE OF PAYMENT: Non-Refundable Fees of Rs. 50 (Rupees Fifty only) is to be paid online for online applications through Credit Card/Debit Card/Net banking. For offline applications, the fees is to be paid through **INDIAN POSTAL ORDER (IPO)** only issued in favour of **"The Director, CEPTAM, Delhi"**, payable at **Delhi.** The Cheque/Draft/Money order will **NOT** be accepted in any condition. Candidates belonging to SC/ST/ESM/PWD categories and women candidates are exempted from payment of fee.

9. WHERE TO APPLY AND LAST DATE OF RECEIPT OF APPLICATION: The application complete in all respects must reach **"DRDO Entry Test- 2013, Post Box No.: 8626, Delhi-110 054"** by ordinary posts only on or before the **CLOSING DATE.** However, the applications from the candidates residing in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Jammu and Kashmir, Lahaul and Spiti District and Pangi Sub Division of Chamba District of Himachal Pradesh, Andaman & Nicobar Island and Lakshadweep shall be accepted sent by post within one week after **CLOSING DATE** (Cut-off date of EQR, age etc will remain same as on **CLOSING DATE**). Applications received through speed/Regd/Courier will not be accepted. **APPLICATION RECEIVED LATE WILL NOT BE CONSIDERED.** Candidates must mention Advt. No., Post Code, SMS registration No. and their address for correspondence on the face of the envelope in CAPITAL letters.

10. EXAMINATION CITIES WITH CODE NUMBER: Based on the number of candidates, Examination Cities will be chosen from the following list (Numerals printed in the box below are respective city codes): -

01 - Agra	06 - Chandigarh	11 - Guwahati	16 - Kanpur	21 - Port Blair
02 - Ahmedabad	07 - Chennai	12 - Hyderabad	17 - Kochi	22 - Pune
03 - Bengaluru	08 - Dehradun	13 - Imphal	18 - Kolkata	23 - Raipur
04 - Bhopal	09 - Delhi NCR	14 - Jammu	19 - Nagpur	24 - Ranchi
05 - Bhubaneswar	10 - Gorakhpur	15 - Jodhpur	20 - Patna	25 - Visakhapatnam

Candidates are advised to choose any three cities in order of preference for written examination and write the respective **city codes** in application form. CEPTAM reserves the right to add/delete any exam city depending upon the number of applicants and availability of the Centres etc. Notwithstanding anything, candidates shall definitely be allotted one of the examination cities. NO request for change of Examination Centre shall be entertained **(First choice is to be used while registering through SMS)**.

11. DATE OF EXAMINATION AND ADMIT CARD: The examination will be held on **25th August, 2013 (Sunday)**. Admit Cards to the candidates who have applied online will NOT be sent by post but shall be made available on our website (www.drdo.gov.in) at least 15 days before the date of examination. However, Admit Cards for all applicants (online or offline) are available and downloadable from our website. Candidates will be required to download the Admit card and utilize it for appearing in examination. **Valid Id proof in original will be mandatory with Admit Card to appear in the examination & interview.** The examination of all post codes shall be completed in two shifts on a single day. The written examination of STA 'B' & Technician 'A' shall be conducted in different shifts on the same day all over the country. The examination for Admin Assistants 'A' and Store Assistants 'A' shall also be held in separate shifts but it shall be time-clubbed either with shift for STA 'B' or Technician 'A'. Candidates applying for more than one post, complete in all respect, in separate envelope accordingly.

12. SCHEME OF EXAMINATION: The written examination will be OMR based and of two hours duration consisting of 150 objective type multiple choice questions.
a) For STA 'B' & Technician 'A' : The written test will consist of (i) 50 questions on General Awareness, General Intelligence, Reasoning Ability, General Science and (ii) 100 Questions on Subject concerned.
b) For Assistant Hindi: The written test will consist of (i) 50 Questions on General Awareness, General Intelligence, Reasoning & Numerical Ability and (ii) 50 Questions each on Hindi and English Language.
c) For Personal Assistant, Admin Assistant 'A' & Store Assistant 'A' : The written examination will consist of (i) 50 questions on General Awareness, General Intelligence & Reasoning & Numerical Ability (ii) 50 questions on General English and (iii) 50 Questions on Hindi OR English language. **d) For Civilian Driver 'A', Security Assistant 'A', Fire Engine Driver and Fireman:** The written test will consist of (i) 100 Questions on General Awareness, General Reasoning, Arithmetic , Numerical Ability (ii) 50 Questions related to Job.

13. SYLLABUS & MEDIUM OF EXAMINATION. The syllabus of the examination will be based on the standards of essential qualification required for the post. The medium for Written Examination will be Hindi or English.

14. MODE OF SELECTION: a) The candidates will be called for written examination without any scrutiny. However, the Original Certificates pertaining to Essential Qualification (EQR) and other relevant documents will be examined/verified completely before/and at the time of Document Verification/Interview. **b)** Candidates fulfilling all the eligibility criteria are called for document verification, trade/skill test and interview based on their ranking in written examination in a ratio of 1:6 (for STA 'B' and Assistant Hindi) and 1:8 (for all other post codes where Skill/Trade/Physical /Medical tests are mandatory) provided they secure the minimum qualifying marks in written examination (40% for General Candidate and 35% for SC/ST candidate). The last candidate securing equal marks in the bracket are also included. The final selection will be based on combined merit of post/category/sub-category of the candidate and on the basis of marks obtained in Written Examination and Interview taken together in the ratio of 85% and 15% respectively. However, it would be mandatory for the candidate to secure minimum 45% marks for SC/ST and 50% marks for others to qualify the interview. If there are two or more candidates in the same category having equal marks, the candidate older in age will get preference. It is reiterated that it is also mandatory for shortlisted candidates to pass the prescribed skill/trade/physical/medical tests, as per the norms, wherever applicable. **c)** The mode of selection may change depending upon the contingencies. For more details visit FAQs section on our website.

15. CAUTION: Misrepresentation or falsification of facts detected at any stage of the selection process, or adopting unfair means or impersonation at examination or misconduct/misbehavior shall result in cancellation of candidature without any notice, and no correspondence in this regard shall be entertained. CEPTAM reserves the right to initiate legal action against the candidate concerned. The defaulter candidate may be for a specified period or permanently debarred from future recruitments. Canvassing in any form shall lead to disqualification.

16. IMPORTANT POINTS TO REMEBER: (i) Before applying, first register on mobile no **56677** in this format CEPTAM <space> First choice of Exam City Code <space> Post Code <space> Date of Birth as ddmmyy <space> Name (Leaving a space between first, middle and last name) [example, CEPTAM 15 0112 231283 Rupesh Kumar Goyal] (ii) For the posts mentioned in Part 1, apply ONLINE, take a printout and send it to **"DRDO Entry Test- 2013, Post Box No.: 8626, Delhi-110 054"** alongwith required enclosures so that it is received well before closing date. Applications for STA 'B' received by other modes shall not be accepted. (iii) For the posts mentioned in Part 2, candidate has the option to apply either ONLINE followed by dispatch of printout along with enclosures or on prescribed application form given in Section 'C' duly filled in Hindi or English only and send it to **"DRDO Entry Test- 2013, Post Box No.: 8626, Delhi-110 054"**. (iv) For acknowledgement write your name, post code, subject and post name on the self addressed post card and send it with application form. (v) Admit Card for examination will **NOT** be sent by post. However it would be available on DRDO website at least 15 days before the examination which is required to be downloaded for appearing in examination. (vi) Choose your Id proof and mention in the application form while applying and bring the same in examination centre. (vii) The detailed guidelines, instructions and FAQs are available on our website for reference.

17. LIKELY STATION FOR POSTING (Please refer the table in Section 'A' of the advertisement) : A1=Agra, A2=Ahmednagar, A3=Ambernaath, B1=Balasore, B2=Bangalore, C1=Chandigarh, C2=Chandipur, C3=Chennai, D1=Dehradun, D2=Delhi, G1=Gwalior,G2=Goa, H1=Haldwani, H2=Hyderabad, J1=Jagdalpur, J2=Jodhpur, K1=Kanpur, K2=Kochi,K3=Kolkata, K4=Korwa, L1=Leh, M1=Mussoorie, M2=Mysore,N1=Nasik, P1=Panagarh, P2=Pune, T1=Tejpur, V1=Visakhapatnam,

18. Abbreviations: EQR = Essential Qualificational Requirement, ESM = Ex-Serviceman, GS = Government Servant, HI = Hearing Impaired, IPO = Indian Postal Order, ITI = Industrial Training Institute, KDPH = Key Depression Per Hour, MSP = Meritorious Sports Person, NOC = No Objection Certificate, OBC = Other Backward Class, OH = Orthopaedically Handicapped, OMR = Optical Mark Reader, PB = Pay Band, PWD = Persons With Disability, SC = Scheduled Caste, ST = Scheduled Tribe, UR = Unreserved, VI = Visually Impaired, WPM = Words Per Minute, Id = Identification.
NOTE:
1) Translation ambiguity, if any, can be resolved referring to the English version of the advertisement published in the Employment News.
2) Any dispute will be subject to the Courts/Tribunals having jurisdiction over Delhi only.