

# CENTRAL RECRUITMENT & PROMOTION DEPARTMENT ADVERTISEMENT NO. CRPD/ABCL/2010-11/04

# RECRUITMENT OF CLERICAL STAFF IN ASSOCIATE BANKS OF STATE BANK OF INDIA

State Bank of India, invites on-line applications from Indian citizens for appointment in Clerical Cadre post in its Associate Banks. Before applying, Candidates should ensure that they fulfill the eligibility criteria for the post. Candidates are requested to apply on-line through Bank's website www.sbi.co.in or www.statebankofindia.com. For applying on-line, the candidate should have a valid e-mail ID which should be kept alive during the currency of this recruitment excercise, if a candidate does not have a valid e-mail ID, he/she should create new valid e-mail ID before applying on line. The candidate should go to any branch of SBI, pay the amount of fees and get cash receipt with deposit journal number and depositing branch code number. These numbes should be correctly entered while registering an application on-line. No other means/ mode of application/ printout will be accepted.

**Date of Deposit of Fee** From 01.10.2010 To 30.10.2010 **On-line Registration** From 01.10.2010 To 01.11.2010 Date of written examination: 16.01.2011 (Sunday)

#### 1. Vacancies:

#### **BANK-WISE VACANCIES**

Sr.	Bank			Vacar	icies	PWD				XS	
No.		SC	ST	OBC	GEN	Total	Н	VI	OH	Total	
1	SBBJ	216	222	218	478	1134	13	14	9	36	130
2	SBH	328	164	582	1121	2195	22	22	22	66	318
3	SBM	58	43	104	205	410	10	9	3	22	50
4	SBP	308	46	301	719	1374	20	19	20	59	204
5	SBT	113	22	263	602	1000	9	6	12	27	143
	Total	1023	497	1468	3125	6113	74	70	66	210	845

SBBJ - State Bank of Bikaner & Jaipur. SBH - State Bank of Hyderabad. SBM - State Bank of Mysore, SBP - State Bank of Patiala, SBT - State Bank of Travancore.

PWD - Persons with Disability, XS - Ex-Servicemen; HI - Hearing Impaired; VI-Visually Impaired; **OH** - Orthopaedically Handicapped.

Candidates can apply for vacancies in one Bank / State only and will have to appear for written test from a centre of that particular State. For example, candidate applying to SBH Bank in Andhra Pradesh State can appear from Andhra Pradesh only.

#### STATE-WISE VACANCIES IN STATE BANK OF BIKANER & JAIPUR

		Vacancies					PWD			
States	SC	ST	OBC	GEN	Total	Н	VI	OH	Total	
Andhra Pradesh				1	1				0	
Bihar				2	2				0	
Chandigarh				3	3				0	
Gujarat			1	5	6				0	
Haryana	1		1	4	6				0	
Maharashtra				2	2				0	
Orissa				2	2				0	
Punjab	1			3	4				0	
Rajasthan	213	222	214	451	1100	13	14	9	36	130
Uttar Pradesh	1		2	5	8				0	
Total	216	222	218	478	1134	13	14	9	36	130

# STATE-WISE VACANCIES IN STATE BANK OF HYDERABAD

		Vacancies					PWD				
States	SC	ST	OBC	GEN	Total	Н	VI	OH	Total		
Andhra Pradesh	196	86	332	614	1228	12	13	12	37	178	
Karnataka	55	25	93	173	346	4	4	3	11	50	
Maharashtra	43	39	115	231	428	5	3	5	13	62	
Tamil Nadu	4		5	9	18				0	2	
Delhi	7	3	12	23	45		1	1	2	6	
Kerala			1	3	4				0		
Gujarat		2	3	6	11				0	2	
Haryana	4		6	12	22	1			1	4	
Uttar Pradesh	3		3	6	12				0	2	
Punjab	4		3	6	13				0	2	
Orissa	5	7	4	18	34			1	1	5	
West Bengal	5	1	4	10	20		1		1	3	
Uttaranchal	2		1	7	10					1	
Chhattisgarh		1		3	4					1	
Total	328	164	582	1121	2195	22	22	22	66	318	

# STATE-WISE VACANCIES IN STATE BANK OF MYSORE

	Vacancies						XS			
States	SC	ST	OBC	GEN	Total	Н	VI	OH	Total	
Gujarat		2	1	3	6				0	1
Karnataka	58	39	102	202	401	10	09	03	22	49
West Bengal		2	1		3				0	
Total	58	43	104	205	410	10	09	03	22	50

# STATE-WISE VACANCIES IN STATE BANK OF PATIALA

		Vacancies						PWD				
States	SC	ST	OBC	GEN	Total	Н	VI	OH	Total			
Chandigarh	9		14	29	52		1	1	2	8		
Andhra Pradesh				1	1			1	1			
Goa				1	1			1	1			
Delhi	7	3	12	24	46	1			1	7		
Gujarat	1	4	2	5	12	1		1	2	1		
Himachal Pradesh	36	7	27	72	142	3	2	2	7	25		
Haryana	42		60	121	223	4	3	4	11	32		
Karnataka	1		2	4	7		1		1	1		
Maharashtra	1	5	3	7	16	1			1	2		
Madhya Pradesh	4	6	4	14	28		1		1	4		
Punjab	139		101	240	480	5	6	6	17	70		
Rajasthan	14	10	16	40	80	1	1	1	3	12		
Tamil Nadu				2	2	1	1		2	0		
Uttar Pradesh	38	2	49	94	183	2	2	2	6	27		
Uttaranchal	14	2	10	54	80	1	1		2	12		
Chhattisgarh	2	7	1	11	21			1	1	3		
Total	308	46	301	719	1374	20	19	20	59	204		

#### STATE-WISE VACANCIES IN STATE BANK OF TRAVANCORE

		V	acancies	;				PWD		XS
States	SC	ST	OBC	GEN	Total	Н	VI	OH	Total	
Andhra Pradesh	2	1	4	9	16				0	3
Delhi	2	3	5	12	22				0	4
Karnataka	10	4	15	31	60			1	1	7
Kerala	75	8	204	467	754	8	6	8	22	110
Madhya Pradesh	1	1		3	5				0	0
Maharashtra	4	3	9	19	35			1	1	5
Tamil Nadu	19	2	26	53	100	1		2	3	14
Uttar Pradesh				4	4				0	0
West Bengal	0	0	0	4	4				0	0
Total	113	22	263	602	1000	9	6	12	27	143

The above vacancies are provisional and may vary according to the actual requirement of the respective Bank. Merit list will be drawn up Bank-wise, State-wise & Category-wise. PWD & XS vacancies are horizontal reservation and form part of SC, ST, OBC or General vacancies. The vacancies of reserved category candidates are inclusive of backlog/unfilled vacancies,

- 2. Scale of Pay: 7200-400/3-8400-500/3-9900-600/4-12300-700/7-17200-1300/1-18500-800/
- 3. Emoluments: Selected candidates will be paid emoluments as applicable to Award Staff under various Rules/Awards/Settlement in force in the employer Bank from time to time. At present, the total starting emoluments of a Clerical Cadre employee payable are around Rs. 12,100/- per month for Graduates inclusive of D.A. and other allowances at the current rate and around Rs.10,000/- for non-Graduates in a metropolitan city.

Allowances may vary depending upon the place of posting. The new recruits must have flair for marketing and will be required to make customer calls and provide banking services, advisory services and cross sell products etc. inside and outside Bank premises. The duties may involve extensive outdoor travelling. Depending upon requirement, there will be flexible working hours and working in shifts.

### 4. Eligibility Criteria (As on 01.10.2010)

#### A. Educational Qualification

a. i) Minimum 12th Standard (10+2) or equivalent qualification thereof with a minimum of 60% marks (55% SC/ST/PWD/XS)

- Diploma Course passed after 10th Standard with a minimum of 60% marks (55% SC/ST/ PWD/XS), provided;
  - (a) Diploma course passed must be a full time course (Diploma course through correspondence are not eligible) with a minimum of two years duration
  - (b) The Diploma course should be recognized / approved by the State Board of Technical Education of the concerned State.

iii) A degree (Graduation level) from recognized university with a minimum of 40% marks (35% for SC/ST/PWD/XS)

Note: The percentage of marks in XII/ Diploma Course/ Graduate shall be arrived at by dividing the marks obtained by the candidate in all subjects by aggregate maximum marks of all subjects irrespective of optional/ additional subject studied. Similarly percentage of marks in Graduation shall be arrived at by dividing the marks in all subjects of course (both in Pass/Honours course) for all the years of the course. Grace marks awarded, if any, by the Board/ University will be excluded for the purpose of calculation of percentage. The date of passing eligibility examination will be the date appearing on the mark-sheet or provisional certificate issued by the University / Institution.

- b Matriculate Ex-servicemen, who have obtained the Indian Army Special Certificate of Education or corresponding certificate in the Indian Navy or Indian Air Force, who have put in not less than 15 years of service in Armed Forces of the Union are also eligible as no marks are awarded in this certificate
- should be able to write and speak English fluently. С
  - Knowledge of local language is desirable. Some questions may be put in the local language at the time of interview, to ascertain the degree of familiarity of the candidates with the local language.

# Age : (As on 01.10.2010)

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# Minimum Age: 18 years; Maximum Age: 28 years

II.	The upper age limit will be relaxed as under:						
Sr. No.	Category	Age Relaxation					
1	Scheduled Caste/Scheduled Tribe Candidates	5 years					
2.	Other Backward Classes Candidates	3 years					
3.	PWD (Gen) Candidates	10 years					
4.	PWD (SC/ST) Candidates	15 years					
5.	PWD (OBC) Candidates	13 years					
6.	Persons domiciled in Kashmir Division of Jammu & Kashmir State during the period from 01.01.1980 to 31.12.1989	5 years					
7.	Ex-Servicemen/Disabled Ex-Servicemen	Actual period of service rendered in defence services + 3 years, (8 years for Disabled Ex-Servicemen belonging to SC/ST) subject to maximum age limit of 50 years					
8.	Widows, Divorced women and women judicially separated from their husbands & who are not remarried	9 years (subject to maximum age limit of 35 years for General, 38 years for OBC & 40 years for SC/ST candidates)					

Candidates seeking age relaxation will be required to submit copies of necessary certificate(s) at the time of interview, if qualifying.

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#### 5. Nationality / Citizenship:

A candidate must be either (i) a Citizen of India or (ii) a subject of Nepal or (iii) a subject of Bhutan or (iv) a Tibetan refugee who came over to India before 1st January, 1962 with the intention of permanently settling in India or (v) a person of Indian origin who has migrated from Pakistan, Burma, Sri Lanka, East African countries of Kenya, Uganda, the United Republic of Tanzania (formerly Tanganyika and Zanzibar), Zambia, Malawi, Zaire, Ethiopia and Vietnam with the intention of permanently settling in India, provided that a candidate belonging to categories (ii), (iii), (iv) and (v) above shall be a person in whose favour a certificate of eligibility has been issued by the Government of India. A candidate in whose case a certificate of eligibility is necessary, may be admitted to the examination/interview conducted by the Bank but on final selection, the offer of appointment may be given only after the necessary eligibility certificate has been issued to him by the Government of India.

### 6. Reservation for Persons with Disability (PWD):

Vacancies are reserved for Disabled (Physically Challenged) Persons under Section 33 of the Persons with Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Act, 1995 (1 of 1996) as per government guidelines.

Candidates with following disabilities are eligible to apply as per the definitions given in the above act:

- a) Blindness or Low Vision b) Hearing Impairment
- c) Locomotor Disability or Cerebral Palsy

Candidates falling in the following categories of the disabled may apply for the posts:

OA - One arm affected (Right or Left) – (a) impaired reach; (b) weakness of grip;
(c) ataxia BL – Both legs affected but not arms OL – One leg affected (Right or Left)
PD – Partially deaf D – Deaf B – Blind LV – Low Vision

7. **Definition of Ex-Serviceman :** Only those candidates shall be treated as Ex-Servicemen who fulfil the revised definition as laid down in Government of India, Ministry of Home Affairs, Department of Personnel and Administrative Reforms Notification No.36034/5/85/Estt(SCT) dated 27th October, 1986 as amended from time to time.

**Disabled Ex-Servicemen**: Ex-Servicemen who while serving in Armed Forces of the Union were disabled in operation against the enemy or in disturbed areas shall be treated as Disabled Ex-Servicemen.

Dependents of Servicemen killed in Action: Servicemen killed in the following operations would be deemed to have been killed in action attributable to Military Service (a) war (b) war-like operations or border skirmishes either with Pakistan on cease fire line or any other country (c) Fighting against armed hostiles in a counter insurgency environment viz. Nagaland, Mizoram, etc. (d) Serving with peace-keeping mission abroad (e) Laying or clearance of mines including enemy mines as also mine sweeping operation between one month before and three months after conclusion of an operation (f) Frost-bite during actual operations or during the period specified by the Government (g) Dealing with agitating Para-Military forces personnel (h) IPKF personnel killed during the operations in Sri Lanka.

NOTE: 1) Candidates still serving in Defence and desirous of applying under Ex-Servicemen category should submit a certificate from the competent authority to the effect that they would be released / retired on or before 30.06.2011 at the time of interview, and if they fail to report within this time their offer of appointment will be withdrawn. 2) Ex-Servicemen candidates who have already secured employment under the Central Government in Group C & D will be permitted the benefit of age relaxation as prescribed for Ex-Servicemen for securing another employment in a higher grade or cadre in Group 'C'/'D' under the Central Government. However, such candidates will not be eligible for the benefits of reservation for Ex-Servicemen in Central Government jobs. 3) The Territorial Army Personnel will however be treated as Ex-Servicemen w.e.f. 15.11.1986. 4) An Ex-Serviceman who has once joined a Government job on the civil side after availing of the benefits given to him as an Ex-Serviceman for his re-employment, his Ex-Serviceman status for the purpose of re-employment in Government ceases.

- 8. The blind candidates/low vision candidates and candidates who are locomotor impaired in both hands and both arms and candidates whose writing speed is affected by cerebral palsy can use own scribe at their cost during the written examination. In all such cases where a scribe is used, the following rules will apply:
  - i) The candidate will have to arrange his/her own scribe at his/her own cost.
  - ii) The academic qualification of the scribe should be one grade lower than the minimum stipulated eligibility criteria for the candidate.
  - iii) The scribe can be from any other academic discipline and should possess 60% or less marks in his stream subject to ii) above.
  - iv) Both the candidate as well as the scribe will have to give a suitable undertaking, and confirm that the scribe fulfils all the stipulated eligibility criteria for a scribe as mentioned above. Further, in case it later transpires that he/she did not fulfill any of the laid-down criteria or suppressed material facts, the candidature of the applicant will stand cancelled, irrespective of the result of the written test.
  - v) Such candidates who use a scribe shall be eligible for extra time of 20 minutes for every hour of the examination.
- Probation period: Minimum period of 6 months. Before the probation period comes to an end, the performance of the newly recruited employees will be evaluated and the probation period of these employees whose performance fails to meet Bank's expectation, may be extended.

# 10. Selection Procedure :

- All eligible candidates should apply on-line before the last date for registration of application.

  a. Final selection will be made on the basis of performance in the written test and interview taken together. The questions in objective tests, except for the test of General English, will be printed in bilingual i.e., English & Hindi.
- b. The written test will be of Objective type consisting of (i) General Awareness (ii) General English (iii) Quantitative Aptitude (iv) Reasoning Ability (v) Marketing Aptitute / Computer Knowledge

There will be negative marks for the wrong answers in the Objective tests. Candidates will have to pass in each of the objective tests.

Candidates in the ratio of maximum 3 times the number of vacancies will be called for interview in the order of merit, subject to their having secured at least 40% overall of marks (35% for SC/ST/OBC/PWD/XS) in (i), (ii), (iii), (iii), (iv) & (v) above besides obtaining qualifying marks in each objective type test. Bank reserves right to vary this cut off

# NOTE:

- Other detailed information regarding the written examination will be given in the 'Acquaint Yourself' booklet, which will be made available to the eligible candidates alongwith the call letter for the test.
- ii) <u>Interviews :</u> Depending up

Depending upon the number of vacancies only certain number of candidates from amongst those who qualify by ranking high enough in the merit will be called for interview and / or proficiency test. The candidates, who qualify for interview must secure minimum marks of 40% (35% for SC/ST/OBC/PWD) to be considered for selection. Final selection will be made on the basis of candidate's performance in the written test and interview taken together.

# 11. Date of written examination : 16.01.2011 (Sunday)

(Bank reserves the right to change the date of examination under unforeseen circumstances, if any.)

#### 12. CALL LETTERS FOR WRITTEN EXAMINATION:

Candidates will be issued Call Letters at the correspondence address given by them in their on-line application, which will be sent by post.

THOSE CANDIDATES WHO DO NOT RECEIVE CALL LETTERS LATEST BY 8TH JANUARY, 2011 SHOULD CONTACT IN PERSON AT THE ADDRESS INDICATED AGAINST EXAMINATION CENTRE OPTED BY THE CANDIDATE ALONGWITH PRINTOUT OF THE APPLICATION AND FEE RECEIPT WITH JOURNAL NO. NO ACTION IS POSSIBLE IF CONTACTED AFTER 14TH JANUARY 2011

14TH JANUARY, 2011.		
NAME OF EXAMINATION CENTRE	<u>CODE</u> <u>NUMBER</u>	ADDRESS OF THE RECRUITMENT CELL WHICH WILL ARRANGE FOR ISSUE OF DUPLICATE CALL LETTER
Ahmedabad Rajkot	11 12	Asstt. General Manager (HR) Recruitment Cell, State Bank of India, Local Head Office,
		4th Floor, Bhadra, AHMEDABAD-380 001.
Bangalore	13 14	Asstt. General Manager (HR)
Manglore Mysore	14 15	Recruitment Cell, State Bank of India, Local Head Office,
Gulbarga Hubli	16 17	4th Floor, 65, St. Marks Road, BANGALORE - 560 001.
Bhopal	18	Asstt. General Manager (HR)
Gwalior	19	Recruitment Cell,
Indore Jabalpur	20 21	State Bank of India, Local Head Office, P.B.No. 6, Hoshangabad Road,
Bilaspur	22	BHOPAL - 462 011.
Raipur Bhubaneswar	23 24	Apott Conoral Manager (HD)
Sambalpur	24 25	Asstt. General Manager (HR) Recruitment Cell, State Bank of India, Local Head Office, 111/1, 2nd Floor, Pandit Jawaharlal Nehru Marg, BHUBANESWAR - 751 001.
Ambala	26	Asstt. General Manager (HR),
Chandigarh Jalandhar	27 28	Recruitment Cell, State Bank of India, Local Head Office,
Ludhiana	29	P. B. No. 139, Illrd Floor,
Patiala Palampur	30 31	Sector 17-B, CHANDIGARH-160 017.
Shimla	32	OT // ((D) O/ (() 1 100 017.
Chennai	33	Asstt. General Manager (HR)
Coimbatore Madurai	34 35	Recruitment Cell, State Bank of India, Local Head Office, 'Circletop House',
Tiruchirapalli	36	Vth Floor, Aparna Complex, 16th College Lane, Nungambakkam, CHENNAI-600 006.
Hyderabad Timm of	37	Asstt. General Manager (HR)
Tirupati Vijayawada	38 39	Recruitment Cell, State Bank of India, Local Head Office, 1st Floor, North
Vishakhapatnam	40	Wing, Koti, Bank Street, HYDERABAD - 500 095.
Asansol	41	Asstt. General Manager (HR)
Kolkata	42	Recruitment Cell,
Siliguri	43	State Bank of India, Local Head Office, Samriddhi Bhavan, Ground Floor, 1 Strand Road, KOLKATA - 700 001.
Allahabad	44	Asstt. General Manager (HR)
Bareilly Gorakhpur	45 46	Recruitment Cell, State Bank of India, Local Head Office,
Kanpur	47	4th Floor, New Administrative Bldg,
Lucknow Varanasi	48 49	Moti Mahal Marg, Hazratganj, LUCKNOW - 226001.
Aurangabad	50	Asstt. General Manager (HR)
Mumbai	51 50	Recruitment Cell, State Bank of India,
Nagpur Pune	52 53	Local Head Office, Plot No. C-6, G-Block, Bandra-Kurla Complex,
Panaji (Goa)	54	Bandra (E), MUMBAI - 400 051.
New Delhi Dehradun	55 56	Asstt. General Manager (HR) Recruitment Cell,
Nainital	57	State Bank of India, Local Head Office,
Ajmer	58 59	13th Floor, 11, Sansad Marg, P. B. No. 398, NEW DELHI - 110 001.
Jaipur Jodhpur	59 60	INEVV DELMI- HUUUT.
Udaipur	61	
Patna	62	Asstt. General Manager (HR) Recruitment Cell, State Bank of India, Local Head Office, 8th Floor, West Gandhi Maidan, PATNA - 800 001.
Kochi	63	Asstt. General Manager (HR)
Kottayam Kozhikode	64 65	State Bank of India, Local Head Office,
N O ZDIVOGO	hh	S. S. Kovil Road, Thampanoor,

While registering on-line application every candidate should indicate the name of the Bank, the name of the state and the name and code number of the Centre where he/she desires to take the examination. The candidate can apply for vacancies in one Bank/State only and will have to appear for written test from a centre of that particular state. The candidates will appear for the written examination from a test centre for which he/she has applied at their own expenses and risks and the bank will not be responsible for any injury or losses etc. of any nature. NO CHANGE IN THE CHOICE OF EXAMINATION CENTRE WILL BE ENTERTAINED UNDER ANY CIRCUMSTANCES. BANK RESERVES THE RIGHT TO ADD OR DELETE ANY CENTRE OR ALTER EXAMINATION DATE AT ITS DISCRETION.

13. The associates Banks may arrange pre-examination training at certain centres for SC/ST/ Religious Minority Community and XS candidates in consonance with the guidelines issued by Government of India. Candidates belonging to the above categories who desire to avail themselves of such training at their own cost may indicate to that effect at the appropriate column in the application. List of training centres given below is indicative. The concerned Bank has a discretion to conduct training at some additional centres or may delete some of the centres indicated for training.

No.	Name of the Bank	Name of Centres where pre- examination training will be held
1	State Bank of Bikaner & Jaipur	Bikaner, Udaipur
2	State Bank of Hyderabad	Secunderabad, Warangal, Aurangabad
3	State Bank of Mysore	Bangalore, Mysore
4	State Bank of Patiala	Chandigarh, Patiala
5	State Bank of Travancore	Thiruvananthapuram, Eranakulam

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- 14. All expenses regarding travelling, boarding, lodging etc. will be borne by the candidates for attending the Pre-Examination Training programme at the concerned Pre-Examination Training Centre
- 15. Application Fees and / or Postal Charges: (Non Refundable)

Sr. No.	Category	Total	
1.	SC/ST/PWD/XS	Rs. 50/-	(Postal Charges only)
2.	All others	Rs. 350/-	(App. fees plus postage charges)

16. How to Apply: Candidates are required to go to any Branch of State Bank of India and pay the amount of prescribed fees and get receipt from the branch. The candidates are required to apply on-line through website www.statebankofindia.com and www.sbi.co.in. No other means/mode of application will be accepted. The last date of registering applications is <a href="https://doi.org/10.10/2010/01.11.2010">01.11.2010</a>. Application registration on our website will be open from <a href="https://doi.org/10.11.2010/01.11.2010">01.11.2010</a>. Guidelines for filling application are as under:

Candidates should have a valid email id. This will help him/ her in getting call letter/ interview advices etc. by e-mail.

Candidates should have the Deposit Journal No. and Depositing Branch code No. (receipt of payment of fees) from branch of State Bank of India before applying online.

The payment of fees should be made up to <u>30.10.2010</u>. This date will be same for the candidates belonging to far-flung areas.

Candidates should keep a copy of the Application printout and Payment Receipt with Deposit Journal No. for their record. An 'Acquaint Yourself' booklet will be sent to the candidates along with the call letter for written test. <u>Original payment receipt will have to be submitted with the call letter at the time of written examination.</u>

Candidates serving in Government/Quasi Government offices, Public Sector undertaking including Nationalised Banks and financial Institutions will be required to submit 'No Objection Certificate' from the employer at the time of interview, failing which their candidature may not be considered and travelling expenses, if any, otherwise admissible, will not be paid.

The reserved category candidate will have to produce his/her original caste certificate/ relevant certificates at the time of interview, failing which his/her candidature shall be cancelled and he/she will not be admitted for interview. OBC candidates, availing reservation will have to produce OBC certificate with Non-creamy layer clause issued on or before <a href="O1.12.2010">O1.12.2010</a> at the time of interview. In addition to OBC certificate, the candidates are required to submit a declaration for availing reservation of OBC on prescribed format at the time of interview. Candidates belonging to OBC category but coming in the 'CREAMY LAYER' are not entitled to OBC reservation and age relaxation. They should indicate their category as 'GEN OR GEN (OH/VH/HI) as applicable. Information relating to reservations based on caste/PWD/XS once filled at the time of registration will be final. No further changes will be allowed. Candidates are advised to be very careful while filling the category (SC/ST/OBC/GEN.etc) and other details in the application.

# NO OTHER MODE OF APPLICATION/ PRINTOUT OR DRAFT ETC. WILL BE ACCEPTED. Action against candidates found guilty of conduct.

Candidates are warned that they should not furnish any particulars that are false, tampered/fabricated or should not suppress any material information while filling up the application form

At the time of written examination/interview, if a candidate is (or has been) found guilty of: (i)using unfair means during the examination or (ii) impersonating or procuring impersonation by any person or (iii) misbehaving in the examination hall or taking away the question booklet (or any part thereof)/answer sheet from the examination hall or (iv) resorting to any irregular or improper means in connection with his/her candidature for selection or (v) obtaining support for his/her candidature by any unfair means, such a candidate may, in addition to rendering himself/herself liable to criminal prosecution, be liable:

- a) to be **disqualified** from the examination for which he/she is a candidate
- b) to be **debarred**, either permanently or for a specified period, from <u>any</u> examination or recruitment conducted by the Central Recruitment & Promotion Department, State Bank of India, Corporate Centre, Mumbai.

NOTE: The Bank would be analyzing the responses of a candidate with other appeared candidates to detect patterns of similarity. On the basis of such an analysis, if it is suspected that the responses have been shared and scores obtained are not genuine/valid, the Bank reserves the right to cancel his/her candidature.

#### 17. General Information:

- (i) While applying on-line for the post, the applicant should ensure that he / she fulfils the eligibility and other norms mentioned above as on the specified dates and that the particulars furnished by him / her are correct in all respects. IN CASE IT IS DETECTED AT ANY STAGE OF RECRUITMENT THATA CANDIDATE DOES NOT FULFIL THE ELIGIBILITY NORMS AND / OR THAT HE / SHE HAS FURNISHED ANY INCORRECT / FALSE INFORMATION OR HAS SUPPRESSED ANY MATERIAL FACT(S), HIS/HER CANDIDATURE WILL STAND CANCELLED. IF ANY OF THESE SHORTCOMINGS IS / ARE DETECTED EVENAFTER APPOINTMENT, HIS/HER SERVICES ARE LIABLE TO BE TERMINATED.
- (ii) The selection of the candidates will be mainly on the basis of written test and interviews. The Bank reserves the right also to hold skill test / any other test wherever deemed necessary as well as the right to add, delete or allot any centre at its discretion.
- (iii) Admission to written test examination will be purely provisional without verification of age / qualification / category (SC/ST/PWD) etc. of the candidates with references to documents.
- (iv) Candidate's admission to the test is strictly provisional. The mere fact that the admission letter has been issued to the candidate does not imply that his candidature has been finally cleared by the Bank concerned.
- (v) Use of Mobile Phones, Pagers, calculator or any such devices: Candidates before entering examination premises are likely to be frisked to ensure
  - compliance with followings
     (a) Mobile phones, pagers or any other communication devices are not allowed inside
    the premises where the examination is being conducted. Any infringement of these
    instructions shall entail cancellation of candidature and disciplinary action including
    ban from future examinations.
  - (b) Candidates are advised in their own interest not to bring any of the banned item including mobile phones/ pagers to the venue of the examination, as arrangement for safekeeping can not be assured.
  - (c) Candidates are not permitted to use or have in possession of calculators in examination premises.
- (vi) The candidates will have to appear for the tests/interviews, at their own cost. SC/ST/ PWD candidates called for INTERVIEW are entitled to IInd class to & fro railway fare/bus fare by shortest route in India on production of evidence of travel (Rail/bus ticket/receipt etc).
- (vii) Appointment of selected candidates is subject to their being found medically fit as per the requirement of the respective Bank.
- (viii) The selected candidates will be governed by the terms and conditions of the Service Regulations of the respective Bank.
- (ix) The selected candidates will be given designation as per the respective Bank and their services may be utilised for marketing, making customer calls, providing banking services, advisory services and cross sell products etc. inside and outside the Branch premises. The job involves extensive outdoor travelling, flexible working hours and working in shifts.
- (x) All communications will be sent at the address given by the candidate for correspondence by ordinary post and requests for sending letters to a different address subsequently will not be accepted. Candidates are advised to make their own arrangements to get their call letters collected from the addresses given in the application in such cases.
- (xi) Any legal proceedings in respect of any matter of claim or dispute arising out of this advertisement and / or an application in response thereto can be instituted only in Mumbai and courts / tribunals / forums at Mumbai only shall have sole and exclusive jurisdiction to try any cause / dispute.
- (XII) DECISIONS OF THE BANK IN ALL MATTERS REGARDING ELIGIBILITY, CONDUCT OF WRITTEN EXAMINATION, CUT OFF MARKS, OTHER TESTS, INTERVIEW, SELECTION, ALLOTMENT TO ANY BANK WOULD BE FINAL AND BINDING ON ALL CANDIDATES. NO REPRESENTATION OR CORRESPONDENCE WILL BE ENTERTAINED BY THE BANK IN THIS REGARD.

# CANVASSING IN ANY FORM WILL BE A DISQUALIFICATION.

Mumbai - 400 021 Date : 20.09.2010 GENERAL MANAGER

Candidate's Copy

This advertisement is also available on Bank's websites: http://www.statebankofindia.com or www.sbi.co.in. The Bank is not responsible for printing errors, if any.

# CASH VOUCHER



Account No

Branch Copy

Application Fee Details Recruitment of Clerical Staff in Associate Banks of SBI 2010-11

: 31361300173, 31361309766 or 31361317462

Candidate's Name: Shri/Smt/Kum. -----

Category\* - SC / ST / PWD/ XS - Only Postage Rs 50/-OBC/ GEN - Application Fee & Postage Rs 350/
SBI Branch Name : ------ Code No:-----

Authorized Signatory Stamp

# Signature of Depositer

- Tick whichever is applicable.
- # Fee receiving branch is advised to write the Deposit Journal No. and brand it with Branch rubber stamp with branch code no. invariably.

<u>Deposit Journal No</u>: ----- (7 to 10 digits)

# CASH VOUCHER

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Application Fee Details
Recruitment of Clerical Staff in
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<u>SBI Branch Name</u>: ------ <u>Code No</u>: ----- (7 to 10 digits)

Date of Deposit :

Stamp

# Signature of Depositer

- Tick whichever is applicable.
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