

DRAFT ADVERTISEMENT

HQ MAINTENANCE COMMAND, IAF
DIRECT RECRUITMENT OF GROUP 'C' CIVILIAN POSTS IN INDIAN AIR FORCE

1. Applications are invited from eligible Indian Citizens for recruitment against Group 'C' posts at the following Stations/Units located under HQ Maintenance Command, Indian Air Force:-

Sl No	Postal Address of the Unit	Name of post	Group	No of vacancy released	Category	Pay Band + Grade Pay (GP)
1	CO, HQ MC (U), Air Force, Vayusena Nagar, Nagpur - 440007	Painter	Gp 'C'	01	01 - OBC	Rs. 5200-20200 Gp - RS 1900
		Mess Staff (Washer-up)	Gp 'C'	01	01 - OBC	Rs. 5200-20200 Gp - RS 1800
		Safaiwala	Gp 'C'	02	01 - UR 01 - OBC	Rs. 5200-20200 Gp - RS 1800
		Family Panning Attendant (FPA)	Gp 'C'	01	01 - UR	Rs. 4440-7440 Gp - RS 1300
2	AOC, Air Force Station, Chakeri, Kanpur - 208008	Cook	Gp 'C'	02	01 - OBC 01 - ESM	Rs. 5200-20200 Gp - RS 1900
		Multi Tasking Staff (Lascar)	Gp 'C'	05	04 - OBC 01 - PH (OH)	Rs. 5200-20200 Gp - RS 1800
		Mess Staff (Mess Waiter)	Gp 'C'	01	01 - ST	Rs. 5200-20200 Gp - RS 1800
		Multi Tasking Staff (Watchman)	Gp 'C'	01	01 - OBC	Rs. 5200-20200 Gp - RS 1800
3	CO, 1 Base Repair Depot, Air Force, Chakeri, Kanpur - 208008	Draftman Gd - III	Gp 'C'	01	01 - UR	Rs. 5200-20200 Gp - RS 2400
		Assistant Store Keeper (ASK)	Gp 'C'	01	01 - OBC	Rs. 5200-20200 Gp - RS 1900
		Painter	Gp 'C'	01	01 - UR	Rs. 5200-20200 Gp - RS 1900
		Multi Tasking Staff (Lascar)	Gp 'C'	01	01 - UR	Rs. 5200-20200 Gp - RS 1800
		Safaiwala	Gp 'C'	01	01 - UR	Rs. 5200-20200 Gp - RS 1800
4	AOC, Base Repair Depot, Air Force Station, Chandigarh - 160003	Lower Division Clerk (LDC)	Gp 'C'	01	01 - OBC	Rs. 5200-20200 Gp - RS 1900
		Store Keeper	Gp 'C'	01	01 - UR	Rs. 5200-20200 Gp - RS 2400
		Assistant Store Keeper (ASK)	Gp 'C'	01	01 - OBC	Rs. 5200-20200 Gp - RS 1900

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		Painter	Gp 'C'	01	01 - ST	Rs. 5200-20200 Gp - RS 1900
		Multi Tasking Staff (Lascar)	Gp 'C'	03	01 - UR 01 - OBC 01 - ESM	Rs. 5200-20200 Gp - RS 1800
5	CO, 4 Base Repair Depot, Air Force, Chakeri, Kanpur - 208008	Jr Artist Gd - II	Gp 'C'	01	01 - UR	Rs. 5200-20200 Gp - RS 2400
		Lower Division Clerk (LDC)	Gp 'C'	01	01 - ST	Rs. 5200-20200 Gp - RS 1900
		Multi Tasking Staff (Lascar)	Gp 'C'	01	01 - UR	Rs. 5200-20200 Gp - RS 1800
6	AOC, Base Repair Depot, Air Force Station, Sulur, Coimbatore, Tamil Nadu - 641401	Mess Staff (Mess Waiter)	Gp 'C'	01	01 - UR	Rs. 5200-20200 Gp - RS 1800
		Multi Tasking Staff (Lascar)	Gp 'C'	01	01 - UR	Rs. 5200-20200 Gp - RS 1800
		Safaiwala	Gp 'C'	01	01 - UR	Rs. 5200-20200 Gp - RS 1800
		Ayah/ Ward Sahayika	Gp 'C'	01	01 - UR	Rs. 5200-20200 Gp - RS 1800
7	AOC, Base Repair Depot, Air Force Station, Tughlakabad PO : Pushpa Bhawan New Delhi - 110062	Painter	Gp 'C'	03	01 - UR 01 - OBC 01 - ESM	Rs. 5200-20200 Gp - RS 1900
		Cook	Gp 'C'	01	01 - UR	Rs. 5200-20200 Gp - RS 1900
		Safaiwala	Gp 'C'	06	01 - UR 02 - OBC 01 - SC 01 - ST 01 - PH (HH)	Rs. 5200-20200 Gp - RS 1800
8	CO, Base Repair Depot, Air Force Avadi, Chennai - 600055	FMT	Gp 'C'	01	01 - UR	Rs. 5200-20200 Gp - RS 1900
		Multi Tasking Staff (Lascar)	Gp 'C'	01	01 - SC	Rs. 5200-20200 Gp - RS 1800
9	AOC, Base Repair Depot, Air Force, Chandan Nagar, Opp D'Mello Petrol Pump, Nagar Road, Pune - 411014	Store Keeper	Gp 'C'	01	01 - UR	Rs. 5200-20200 Gp - RS 2400
		WOM (A)	Gp 'C'	01	01 - OBC	Rs. 5200-20200 Gp - RS 2400
		Radar Mech	Gp 'C'	01	01 - ESM	Rs. 5200-20200 Gp - RS 2400
		Safaiwala	Gp 'C'	03	02 - UR 01 - OBC	Rs. 5200-20200 Gp - RS 1800

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10	AOC, Base Repair Depot, Air Force, Air Force Station, Ojhar, Nasik PIN – 422221 (Maharashtra)	Assistant Store Keeper (ASK)	Gp 'C'	01	01 – UR	Rs. 5200-20200 Gp – RS 1900
		Multi Tasking Staff (Lascar)	Gp 'C'	03	01 – UR 01 – SC 01 – ESM	Rs. 5200-20200 Gp – RS 1800
		Safaiwala	Gp 'C'	02	01 – OBC 01 – SC	Rs. 5200-20200 Gp – RS 1800
11	AOC, Base Repair Depot, (AMSE) Air Force, Palam, New Pinto Park, New Delhi – 110010	Store Keeper	Gp 'C'	01	01 – UR	Rs. 5200-20200 Gp – RS 2400
12	AOC, Equipment Depot, Air Force Station Avadi, Avadi IAF (Post), Chennai – 600055	Lower Division Clerk (LDC)	Gp 'C'	02	01 – UR 01 – OBC	Rs. 5200-20200 Gp – RS 1900
		Store Keeper	Gp 'C'	01	01 – ST	Rs. 5200-20200 Gp – RS 2400
		Assistant Store Keeper (ASK)	Gp 'C'	01	01 – OBC	Rs. 5200-20200 Gp – RS 1900
		Lady Health Visitor (LHV)	Gp 'C'	01	01 – UR	Rs. 5200-20200 Gp – RS 2400
		Fireman	Gp 'C'	03	03 – OBC	Rs. 5200-20200 Gp – RS 1900
		Multi Tasking Staff (Lascar)	Gp 'C'	04	01 – ESM 02 – OBC 01 – ST	Rs. 5200-20200 Gp – RS 1800
13	AOC, Equipment Depot, Air Force Station, Manauri, Distt - Allahabad (UP) – 212212	Cook	Gp 'C'	01	01 – UR	Rs. 5200-20200 Gp – RS 1900
		Fireman	Gp 'C'	01	01 – ESM	Rs. 5200-20200 Gp – RS 1900
		Multi Tasking Staff (Lascar)	Gp 'C'	05	01 – UR 01 – OBC 01 – SC 01 – ST 01 – ESM	Rs. 5200-20200 Gp – RS 1800
		Multi Tasking Staff (Watchman)	Gp 'C'	01	01 – ST	Rs. 5200-20200 Gp – RS 1800
14	AOC, Equipment Depot, Air Force, Air Force Station, Devlali (South) – 422501, Distt Nasik, (Maharashtra)	Store Keeper	Gp 'C'	01	01 – OBC	Rs. 5200-20200 Gp – RS 2400

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		Assistant Store Keeper (ASK)	Gp 'C'	01	01 - UR	Rs. 5200-20200 Gp - RS 1900
		Multi Tasking Staff (Lascar)	Gp 'C'	03	01 - SC 01 - OBC 01 - PH (VH)	Rs. 5200-20200 Gp - RS 1800
		Multi Tasking Staff (Watchman)	Gp 'C'	01	01 - ESM	Rs. 5200-20200 Gp - RS 1800
		Safaiwala	Gp 'C'	02	01 - UR 01 - SC	Rs. 5200-20200 Gp - RS 1800
15	CO, Equipment Depot, Air Force, Vimanapura PO, HAL Airport Road, Opp Helicopter Division, Bangalore - 560017	Assistant Store Keeper (ASK)	Gp 'C'	01	01 - UR	Rs. 5200-20200 Gp - RS 1900
		Multi Tasking Staff (Lascar)	Gp 'C'	02	02 - UR	Rs. 5200-20200 Gp - RS 1800
16	CO, Equipment Depot, Air Force, Amla Depot (PO), Dist Betul MP - 460553	Lower Division Clerk (LDC)	Gp 'C'	01	01 - OBC	Rs. 5200-20200 Gp - RS 1900
		Assistant Store Keeper (ASK)	Gp 'C'	01	01 - UR	Rs. 5200-20200 Gp - RS 1900
		Painter	Gp 'C'	01	01 - OBC	Rs. 5200-20200 Gp - RS 1900
		Fireman	Gp 'C'	01	01 - OBC	Rs. 5200-20200 Gp - RS 1900
		Labourer on Amn Duty	Gp 'C'	02	01 - UR 01 - OBC	Rs. 5200-20200 Gp - RS 1800
		Safaiwala	Gp 'C'	03	02 - UR 01 - ST	Rs. 5200-20200 Gp - RS 1800
17	CO, Upaskar Depot, Air Force Station, Chakeri, Kanpur PIN - 208008	Store Keeper	Gp 'C'	01	01 - ESM	Rs. 5200-20200 Gp - RS 2400
		Assistant Store Keeper (ASK)	Gp 'C'	01	01 - OBC	Rs. 5200-20200 Gp - RS 1900
		Painter	Gp 'C'	01	01 - OBC	Rs. 5200-20200 Gp - RS 1900
		Multi Tasking Staff (Lascar)	Gp 'C'	04	03 - UR 01 - ESM	Rs. 5200-20200 Gp - RS 1800
		Safaiwala	Gp 'C'	01	01 - SC	Rs. 5200-20200 Gp - RS 1800

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18	CO, Movement Control Unit, Air Force, Air Force Station Palam, New Delhi – 110 010	Store Keeper	Gp 'C'	01	01 – OBC	Rs. 5200-20200 Gp – RS 2400
		Multi Tasking Staff (Lascar)	Gp 'C'	01	01 – UR	Rs. 5200-20200 Gp – RS 1800
19.	CO, Air Stores Parks, Air Force, Air Force Station, Gurgaon, Haryana – 122005	Multi Tasking Staff (Lascar)	Gp 'C'	01	01 – OBC	Rs. 5200-20200 Gp – RS 1800
20	AOC, Air Force Hospital, Nathu Singh Road, Cantonment Kanpur PIN - 208004	Multi Tasking Staff (Watchman)	Gp 'C'	01	01 - UR	Rs. 5200-20200 Gp – RS 1800
		Safaiwala	Gp 'C'	02	02 - UR	Rs. 5200-20200 Gp – RS 1800
21	AFLE Korwa, Post – HAL Korwa, Tehsil – Amethi, Dist – CSM Nagar PIN – 227412 State – Uttar Pradesh	Multi Tasking Staff (Lascar)	Gp 'C'	01	01 – UR	Rs. 5200-20200 Gp – RS 1800

Note : UR – Unreserved, SC – Scheduled Caste, ST – Scheduled Tribe, OBC – Other Backward Classes, ESM – Ex-Servicemen, PH – Physically Handicapped, VH Visually Handicapped, HH – Hearing Handicapped & OH – Orthopedically Handicapped

1. **Age Limit :-** **LDC / Junior Artist Grade - II : 18 – 27 years**
Others : 18 – 25 years
Fireman : 18 – 25 Years (Relax able for Government Servants up to 35 years as per orders / instructions issued by the Central Government)

2. **Age Limit Relaxation:**
 - (a) **03 years** for candidates belonging to OBC.
 - (b) **05 years** for the candidates belonging to SC/ST category.
 - (c) **10 years** for the candidates belonging to Physically Handicapped. (Additional 05 years in case of Physically Handicapped belonging to SC, ST & 03 Years for OBC category)
 - (d) **Ex-servicemen.** Ex-servicemen who have rendered not less than 6 months of continuous service in the Armed Forces shall be allowed to deduct the full period of such service from their actual age and if the resultant age does not exceed the

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prescribed maximum age by more than three years, they shall be deemed to be within age limits.

- (e) The reservation for ESM will be horizontal and will cut across the vertical reservation of SC/ST/OBC. Therefore, if the person selected against ESM quota happens to be SC/ST/OBC he may be adjusted against the reservation for the respective category.
- (f) **SC/ST/OBC** candidates applying against unreserved post are not entitled to any relaxation in age limit, experience etc.
- (g) **Departmental employees** - 40 yrs for UR
43 yrs for OBC
45 yrs for SC/ST
- (h) The crucial date for determining age limit is the last date of receipt of application.

3. **Educational Qualification**

Post	Education Qualification
Lower Division Clerk (LDC)	(i) 12 th Class or equivalent qualification from a recognized Board or University. (ii) A typing speed of 35 words per minute in English or 30 words per minute in Hindi on Computer. 35 words per minute & 30 words per minute correspond to 10500 Key Depressions Per Hour/9000 Key Depressions per Hour on an Average of 5 Key depressions for each word. Note: The skill test will be conducted on computer only.
Store Keeper	Essential: Graduate of a recognized University or equivalent. Desirable: Experience in handling Stores and keeping Accounts in a store of a concern of repute in Public or Private Sector.
Assistant Store Keeper (ASK)	Essential: Matriculation or equivalent from a recognized Board. Desirable: Experience in handling Stores and keeping Accounts in a store of a concern of repute in Public or Private Sector.
Draughtsman Grade III	Essential: (i) Matriculation or its equivalent from recognized Board or University. (ii) Two years' Diploma in Mechanical Drawing or Civil Engineering or Mechanical Engineering or Electrical Engineering or Draughtsmanship (Mechanical or Civil) from an Industrial Training Institute or equivalent recognized Institution. (iii) About five year' experience in Draughtsmanship in a Government Institute.

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Junior Artist Grade – II	(i) Matriculation or equivalent qualification from a recognized Board or University. (ii) Certificate from a recognized Art School or College. (iii) Fluent with the brush and capable of producing good work
Wireless Operator Mechanic (A)	Industrial Training Institute certificate in the trade of Wireless Operator Mechanic with two years experience. OR Ex-serviceman from Wireless Operator Mechanic trade with three years service.
Painter	Industrial Training Institute Certificate in the appropriate / akin field or trade. Viz, Painter. OR Ex-serviceman in appropriate trade viz, Painter
Radar Mechanic (A)	Industrial Training Institute certificate in the trade of Radar Mechanic with Two years experience. OR Ex-serviceman from Radar Mechanic trade with three years service.
Fitter Mechanical Transport	Industrial Training Institute certificate in the appropriate/akin field or trade viz., Fitter Mechanical Transport. OR Ex-serviceman from appropriate trade viz., NAC Mechanical (Motor Vehicle)
Cook	(i) Matriculation or equivalent. Essential: Six months experience in the trade OR Ex-serviceman in similar/akin field or trade.
Lady Health Visitor	Should be of Matriculation standard and should have some special training after her basic Auxiliary Nurse Midwifery course unless she has done a course which has been specifically strengthened with regard to Family planning and the total Family planning health outlook.
Family Panning Attendant	Middle school standard pass.
Multi Tasking Staff {Lascar, Watchman}	Essential : Matriculation pass or equivalent qualification from a recognized University or Board. Desirable : One year of experience as Watchman or Lascar or Gestetner Operator or Mali from an Organization or Institute from an Organization or Institute.
Safaiwala	Matriculation pass or equivalent qualification from a recognized University or Board
Mess Staff {Mess Waiter / Washer - Up}	Essential : Matriculation pass or equivalent qualification from a recognized University or Board. Desirable : One year of experience as Waiter or Washer-up from an Organization or Institute.
Ayah/Ward Sahayika	Essential : Matriculation pass or equivalent qualification from a recognized University or Board. Desirable : One year of experience as Ayah in Hospitals or Nursing Homes from an Organization or Institute.

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Labourer on Ammunition Duties	(i) Matriculation or equivalent from a recognized board. OR Ex-servicemen of appropriate trade.
Fireman	(a) Minimum educational qualification of Matriculation with training in Fire Fighting under a State Fire Service or an Institute of repute. (b) Must be physically fit and capable of performing strenuous duties and must have passed the test OR Ex-serviceman of appropriate trade. (c) Test as to physical fitness shall be as under:- (i) Height without shoes 165 cms provided that a concession of 2.5 cms in height shall be allowed for members of the Scheduled Tribes. (ii) Chest: Un-expanded – 81.5 cms. On expansion-85 cms. (iii) Weight: 50 Kg (minimum) (iv) Endurance Test: (a) Carrying a man (Fireman lift of 63.5 Kgs to a distance of 183 metres within 96 seconds). (b) Clearing 2.7 metres wide ditch landing on both feet (Long jumps). (c) Climbing 3 metres vertical rope using hands and feet.

Note:- Nomenclature of some of the posts is subject to change
 Number of vacancies is subject to change.

4. Conduct of Test :

- (i) A written exam based on minimum educational qualification level alongwith physical & proficiency test and interview may be conducted wherever applicable.
- (ii) The written test will be in English and Hindi for the following trades:-
 (a) Lower Division Clerk (b) Store Keeper (c) Assistant Store Keeper (d) Radar Mech
- (iii) For other trades the written test can be either in English or Hindi.

5. Benefit for Women Employee: Women employees fulfilling the requirement for applying the above posts are allowed to avail the benefits available to women as mentioned in the Min of Pers, DOP&T OM No. 13018/4/2009-Estt.(L) dated 08 Jul 09.

6. How to apply: Eligible candidates can apply to any of the above Air Force Station of their choice subject to the vacancies and qualifications. Application as per format given under (typed in English/Hindi), duly supported with the following documents is to reach concerned Air Force Station as per choice **within 21 days** from the last date of the publication of this advertisement in Employment News i.e. later date published in the EN weekly.

- (i) Attested photocopy of Date of Birth.
- (ii) Attested photocopy of Education Qualification.
- (iii) Attested photocopy of Technical Qualification.

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- (iv) Attested photocopy of Experience Certificate.
- (v) Attested photocopy of caste certificate issued by the Competent Civil Authority (only for SC/ST/OBC). In case of appointment of OBC candidates against their reserved quota, their caste should be listed under Central List of OBCs as candidates belonging to castes listed under Central list only are eligible for appointment to Central Services. The latest rules with regard to creamy layer in OBCs are to be followed.
- (vi) Attested photocopy of Physically Handicapped.
- (vii) Attested photocopy of discharge certificate and Ex-serviceman certificate in case of Ex-serviceman.
- (viii) Application form duly typed in English/Hindi with recent photograph (passport size) duly attested by a Gazetted Officer.
- (ix) Self addressed envelope with stamp(s) Rs. 5/- pasted. Address should be typed in English/Hindi.
- (x) Separate application for each post should be forwarded. Applications to mention clearly on the envelope **"APPLICATION FOR THE POST OF _____."**

- 7. IAF will not be responsible for any kind of postal delay.
- 8. Pre-scrutiny of the application will be carried out by the respective unit before calling the suitable candidates for the selection process / interview.
- 9. The centre for examination/interview will be intimated to the candidate in due course. This centre may be different from the place to which the application was sent. This is done purely for administrative convenience.
- 10. NO TA/DA will be paid to attend the selection process/interview.
- 11. Candidates are to bring original certificates viz. SC/ST/OBC/PH/ESM, educational qualification/technical qualification and experience certificates at the time of the interview.
- 12. The Air Officer Commanding / Station Commander / Commanding Officer of the AF Station has the right to reject any application without assigning any reason. Similarly, HQ MC, IAF has the right to change the number of vacancies / reservation status at any AF Station under this Command at any time before selection.

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Annexure to be submitted with the application by Ex-servicemen as per
Air HQ/23049/POLICY/PC-3 dated 10 Aug 07

ANNEXURE - I

PROFORMA OF CERTIFICATE FOR EMPLOYED OFFICIALS

I hereby, with the information available, certify that Shri _____
(Name) _____ (Service Number) _____ (Rank) would complete
prescribed period of appointment on _____ (date).

Place:

Signature

Dated:

Commanding Officer

Official Seal

ANNEXURE - II

**FORM OF UNDERTAKING TO BE GIVEN BY CANDIDATES APPLYING FOR CIVIL
POSTS UNDER EX-SERVICEMEN CATEGORY**

1. I understand that, if selected on the basis of the recruitment/examination to which this application relates, my appointment will be subject to my producing documentary evidence to the satisfaction of the appointing authority that I have been duly released/retired/discharged from the Armed Forces and that I am entitled to the benefits admissible to ex-servicemen in terms of the Ex-servicemen (Re-employment in Central Civil Service and Posts), 1979, as amended from time to time.

2. I also understand that I shall not be eligible to be appointed to a vacancy reserved for Ex-servicemen in regard to the recruitment covered by this examination, if I have at any time prior to such appointment secured any employment on the civil side (including Public Sector Undertakings, Autonomous bodies/Statutory bodies, National Banks etc) by availing of concession of reservation of vacancies admissible to Ex-servicemen.

Place:

Dated:

Signature of Candidate

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PROFORMA FOR APPLICATION

APPLICATION FOR THE POST OF _____

To: _____

Write the Address of Unit _____

Paste recent
photograph duly
attested by a
Gazette Officer.

- (a) Name (In Block Capital letters) : _____
- (b) Father's/Husband's Name : _____
- (c) Whether belonging to SC/ST/OBC
/Ex-serviceman (ESM)/PH/UR : _____
- (d) Educational Qualification : _____
- (e) Experience, if any : _____

Sl No.	Name of Employer	Post held	Period of Employment	Reasons for leaving

- (f) Date of Birth (In words & Figures) : _____
- (g) Age as on the last date
for receipt of application : Years ____ Months ____ Days ____
- (h) Address for Correspondence : _____

- (j) List of attested copies of
Certificate enclosed : _____

Certified that the above information / particulars furnished are true to the best of my knowledge and belief. In case any information is found to be false / doubtful before or after selection, my candidature may be cancelled.

Date: _____

Signature of the applicant

day 10801/11/0033/1213