

### Major Roles in a Theatrical Production

#### The Director

The director is responsible for the main vision of the production. They must interpret the script and the characters relationships. They lead rehearsals and determine stage blocking. They need to communicate their needs to the various departments. These departments include:

- The House Manager
- The Stage Manager
- The Actors
- The Production Manager
- The Assistant Director

#### The Producer

The Producer funds the production and designates a Director. For our purposes the Producer is usually the school or drama club.

#### The Assistant Director

The Assistant Director provides support to the Director and the specifics of the role would be determined between the two. Depending upon the nature of the production, this role might focus more on actors or on supporting the technical departments.

#### The Actors

The actors deliver the script, work with the director to determine relationships with the other characters, and strive to fulfill the pacing and tempo decisions of the director. Actors are responsible to:

- The Director
- The Assistant Director
- The Stage Manager

## **Stage Manager**

The Stage Manager is responsible for the running of the stage during production. They are required to call for the cueing of lights, sounds, sets, props, and actors during the show. The stage manager is constant communication with the following departments.

- The Director
- The Actors
- The House Manager
- The Production Manager
- The Assistant Stage Manager
- The Running Crew

## **Assistant Stage Manager**

The Assistant Stage Manager provides assistance to the Stage Manager. The support will be determined in concert with each other, and may specialize in any of the production areas.

## **Running Crew**

The Running Crew is responsible for the placement and removal of sets and props during scene changes. They follow the direction of the Assistant Stage Manager. A Sound Technician from the Sound Crew and a Lighting Console Operator from the Light Crew follow their cues as “called” by the Stage Manager during the show.

## **Production Manager**

The Production Manager, in consultation with the Director, oversees the development of set, prop, costume, make-up, lights, and sound. They are responsible to assist in the creation of a unified look throughout all the above areas. They assure each of the other areas meets deadlines in a timely manner.

- Director
- Stage Manager
- Set Designer
- Technical Director
- Props Coordinator
- Costume Coordinator
- Makeup Coordinator

## **Set Designer**

The Set Designer works in consultation with the Director and the Production Manager to articulate the primary vision of the production through the design and creation of sets. Sets can be realistic or implied; giving the audience a sense of where the action of the play is taking place.

## **Construction Crew**

The Construction Crew works as a team to fabricate the set according to the design of the Set Designer. Team members consult with the Set Designer to complete the working set. Set Decorators begin the task of set decoration when the set has met the approval of the Director.

## **Decorating Crew**

Once a set has been constructed and approved, the Decorating Crew applies paint, wall paper and texture to the set to give it a look and feel that meets the specifications of the Set Designer. Decorating requires a unique set of artistic skills.

## **Technical Director**

The Technical Director works in consultation with the Director and the Production Manager to develop the lighting, sound and special effects requirements for the production.

## **Light Crew**

The Light Crew is Responsible for the servicing, hanging, colour-filtering and focusing lighting instruments to meet the design specifications developed by the Technical Director.

## **Sound Crew**

Music, sound effects and sound reinforcement are all the domain of the Sound Crew. They must fabricate the sound track for the production, collecting or creating the sounds necessary for the play. They are also responsible for designing and setting up the Public Address system and monitoring speakers for the production.

## **Props Coordinator**

The Props Coordinator works in consultation with the Director and the Production Manager to develop the necessary props for the production.

## **Props Crew**

The Props Crew works as a team to design, create and build each of the properties for a play based on the script and the Director's interpretation. Props are given final approval by the Director.

## **Costume Coordinator**

The Costume Coordinator works in consultation with the Director and the Production Manager to develop costuming for the actors. The creation or collection of costumes requires extensive research and knowledge of the measurements of each actor.

## **Costume Crew**

The costume crew works as team to take the measurements of each actor and to organize and care for costumes. If costumes are to be sewn for the play, it is the duty of the costume crew under the direction of the costume coordinator to create outfits matching the vision of the Director.

## **Make-up Coordinator**

The Make-up Coordinator works in consultation with the Director and the Production Manager to develop appropriate make-up for the actors. Make-up must be inventoried and purchased within a set budget for any production.

## **Make-up Crew**

The Make-up Crew works with each actor on the night of a production, applying make-up according to the needs of the play as outlined by the Make-up Coordinator. The Director must give final approval of make-up applications before the opening of any production.

## **House Manager**

The House Manager is responsible for the audience side of the curtain. They are responsible for the arrival, seating, and dispersal of audience.

- Director
- Stage Manager
- Publicity
- Box Office
- House Staff

## **Publicity**

The Publicity Coordinator is responsible for advertising and promotion of the production.

## **Box Office**

The Box Office is responsible for the sale of tickets and in coordination with the House Manager the organization of seating.

## **House Staff**

The House Staff are responsible for the seating of the audience, program dispersal, and the general order and cleanliness of the seating area.