



INDIAN NAVY

E – INFORMATION BROCHURE

Services Selection Board

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THE INDIAN NAVY AS A CAREER

As compared to other profession in the civilian world, the Indian Navy has a great deal to offer to young men and women. It gives an individual the opportunity to display leadership skills and bestows one with a tremendous amount of responsibility at a very young age. The Navy provides countless opportunities ranging from being in charge of part of a ship to flying an aircraft or looking after one department on the ship/establishment independently. In addition, throughout his/her career one can actively participate in the sports and adventure activities of their choice, an option not commonly offered in other office jobs. Despite being seafarers the Indian Navy has sent expeditions to Mount Everest and Antarctica, an achievement which the nation can be proud. In this profession the friendship is made for a lifetime due to the strong bond of camaraderie that forms with fellow officers and also with the sailors, whom one may command.

SELECTION PROCESS

The aim of five day testing is to assess personality of candidates by three pronged approach – Manasa, Vacha & Karmna, Translating into your thoughts, speech and deed/actions. These three approaches are termed as techniques and they are assessed by Psychologist, Interviewing Officer and Group testing Officer independently. The summation of three approaches in conference gives inputs for identifying a potential and a trainable Armed Forces leader.

TESTING SCHEDULE AT SSB

The selection process is spread over five days testing schedule and is conducted in two stages. Stages I is conducted on the first day and the candidates having some chance of getting selected are retained for Stage II based on the performance of candidates in written test and Picture Perception and Discussion Test (PP & DT) conducted on Day 1. The brief program for five days is given below and the same is elaborated in subsequent sections.

- **STAGE -1**

- DAY 1** - Written Test, PP & DT

- **STAGE – II**

- DAY 2-** Psych Test ; Interview

- DAY 3-** GTO 1 Day; Interview

- DAY 4-** GTO 2 Day; Interview

- DAY 5-** Conference

REPORTING DAY

RECEPTION

Your day of reporting starts with the reception as per the details given in call letter/ SMS sent to you, a reception is organised for all candidates at the railway station. You have to report to the Movement Control Office (MCO) at the time and date given in call letter/SMS. Here a representative of the SSB manning the reception will receive you and direct you to a bus that will take you to SSB.



Candidates arriving late or by road/air should proceed directly on their own and report to the SSB. On your arrival at the SSB, you will be given sufficient time to settle down.

OPENING ADDRESS

The first organised event at the SSB is the opening address. The duty officer gives an introductory talk, explains matters of administration arrangements, the DOs and Don'ts at the SSB and the routine at SSB in the brief for the next five days. Listen carefully to what he says.

DOCUMENTATION

After the opening address Documentation check is the next event. You are required to produce your original certificates for verification and fill up certain forms like the TA form on the reporting day itself. You will also be allotted chest numbers for your Stage I testing.

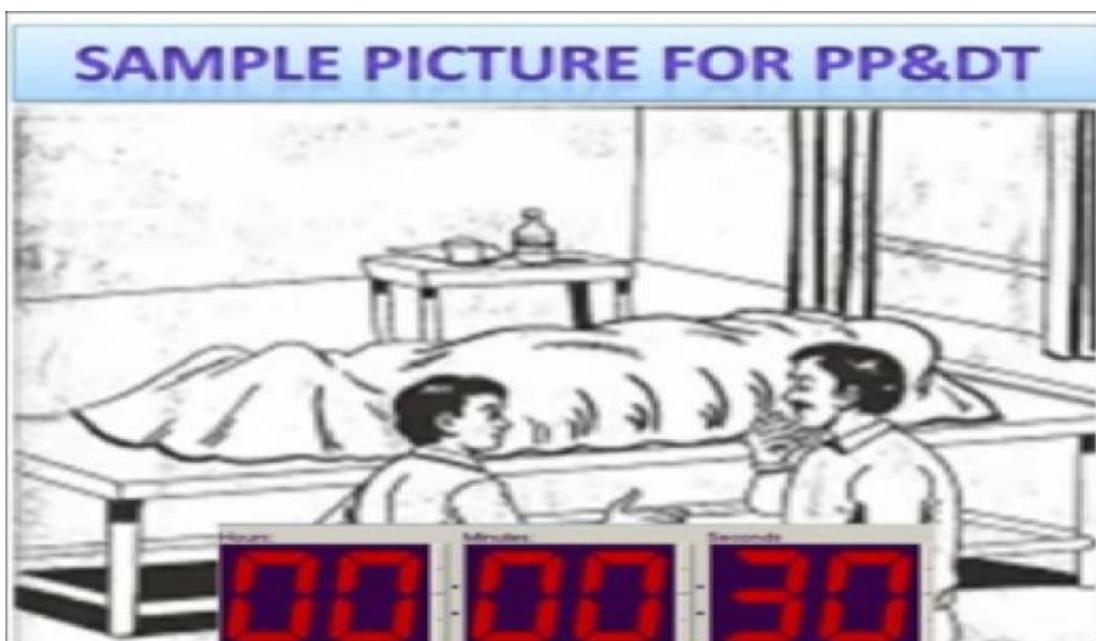
DAY 1 – STAGE 1

OIR TEST

Morning of the Day 1 begins with the Officer Intelligence Rating (OIR) Test. The test would start early, so ensure that you have a good night sleep and wake up in time to be ready for the tests. The tests themselves include verbal and non-verbal tests which require simple and analytical reasoning.

PPDT

The second test of Day 1 is Picture Perception and Discussion Test (PP&DT). During this test a picture is flashed on screen for 30 seconds and candidates have to broadly note down certain basic parameters i.e. No of characters, their age, sex, mood and thereafter write a story relating to the situation in the picture. A story that could cover, what according to the candidate's perception led to the situation in the picture, its present and future development? The time allotted for the story to be written down is 4 minutes.



GROUP DISCUSSION

In this test the picture and your stories would be discussed in a group. For this phase the batch is divided in small groups. The strength of a group is around fifteen candidates. To start the Group Discussion, each candidate would be required to narrate his perception and individual written story. Subsequently, candidates will discuss among themselves and achieve a common consensus about the characters and the theme of the story.

RESULT OF STAGE 1

Once all candidates have undergone this stage the results of Stage I are declared. Successful candidates are retained for Stage II testing and the balance are asked to leave after a short brief on general shortcomings. The candidates are provided with lunch and transport to go to the railway station. Candidates will also be paid the entitled Travelling Allowance for AC 3 tier class. This travelling allowance is paid to candidates appearing for the first time in SSB on production of the original tickets.

STAGE 2

The candidates retained for further testing in Stage 2 will be divided into groups of eight to ten candidates. Each candidate will be allotted a new chest number. It is important to remember that you are not competing with other candidates, all of you will be assessed against the common standard of suitability and it is possible that everyone in the group is selected or rejected. You will require to fill up Personal Information Questionnaire (PIQ) with correct and exact details about your life. In case of a large batch some of you may find yourself facing Interviewing Officer in the evening of same day.

DAY - 2

DAY 2 - PSYCHOLOGICAL TEST

The second day sees the testing in the earnest and begins with the onset of Psychological Assessment. The candidates are taken through a series of situations projected as words, pictures and narrated situations. The reaction timings are stringent to bring in natural and subconscious behavioral pattern of individual. As the Psych tests takes time and one has to be fresh and natural, the tests are started early in the morning. Before the tests are administered you will be briefed by the Psychologist about the various tests you have to undergo, also before you undergo actual tests you will be familiarises with the example tests of each type. Psych test are administered on candidates to access the psychological profile acceptable for candidates of particular age group.

THEMATIC APPERCEPTION TEST

The first test among the battery of Psych tests is the Thematic Apperception Test (TAT). In this test a total of 12 pictures including a blank picture will be shown for 30 seconds each, one after the other. Candidates are asked to write story around the picture shown, covering issues like what led to the situation, what is going on and what would be the outcome of the situation perceived in the picture. The picture is selected in a manner to allow your creative mind to



evolve a number of stories.

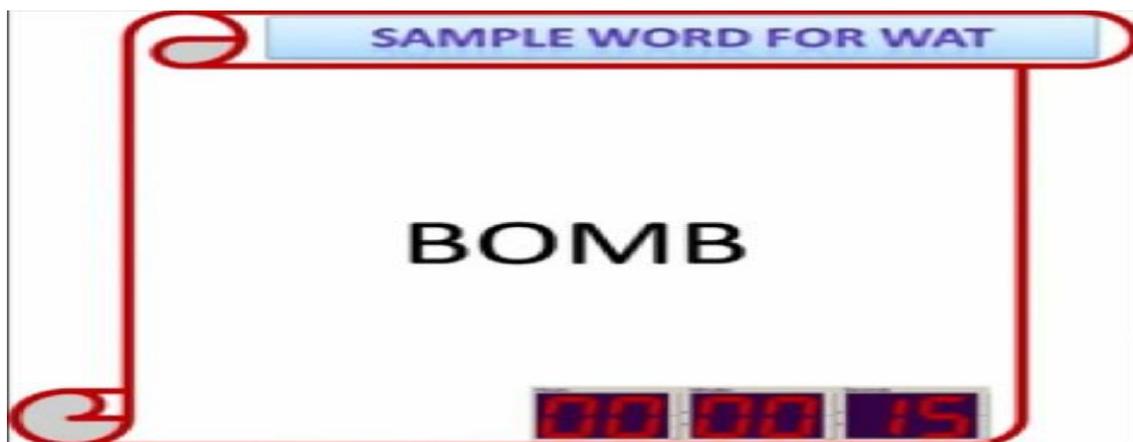
No story is correct or wrong, what matters is it must be a story triggered in your mind by the picture. Remember that the picture is shown only for 30 seconds and then you are asked to write about the picture within four

minutes. In the blank picture, you have to imagine a picture of your own choice and write a story around that. Since the timings are stringent you are advised to write the story that occurs to you first on seeing the picture, that way your response will be natural and you will be able to write the entire story within the limited time available to you.



WORD ASSOCIATION TEST

The next psych test is the Word Association Test (WAT). In this test a total of 60 words are shown to the candidates. Each word is flashed on the screen for 15 seconds. The candidate is required to write down the first thought or idea that comes to his mind on seeing the word in the space provided in the 15 seconds before the next word is flashed.



SITUATION REACTION TEST

The third psych test is the Situation Reaction Test (SRT). This test consists of 60 routine life situations regarding day to day activities. The situations are printed in the booklet and candidate is asked to write his reaction by completing the sentences as to how he would feel, think and act in these situations. A total of 30 minutes are given to candidates to write down reactions to all the sixty situations in the booklet.

SELF DESCRIPTION TEST

The last in the battery of Psych tests is the Self Description Test (SD). Each candidate is given 15 minute and is asked to write 5 separate paragraphs on the opinion of his parents or guardian, friends, teachers or superiors, self opinion and qualities the candidate would like to develop/ inculcate in himself.

DOS & DON'TS PSYCH TEST

DOs

Listen and adhere to the instructions properly.

Clarify all your doubts before the commencement of each test.

Be as imaginative and spontaneous as possible.

Give your first reaction to picture/word shown to you, don't think twice as there is no right or wrong answer to the situation, everyone is like to respond in his own unique way.

Be realistic and logical in your responses and keep track of time.

Don'ts

Do not use coached/ tutored ideas while responding to psychological test battery.

Do not create mental sets about pictures during run up to the SSB as it may restrict your spontaneity and imagination.

INTERVIEW

On completion of Psych tests and subsequent refreshment break, some of the candidates have to appear before the Interviewing Officer for Personal Interview. The interviews will continue in the afternoon and evenings of Day 2, 3 and 4. You will be interviewed only once and will be informed well in advance about the time and place.

The atmosphere throughout the interview is relaxed and informal. The questions are generally based on your every day experiences and relating to your work, education, family and spare time activities, hobbies and interests. Each candidate is interviewed for a duration ranging from 45 minutes to an hour. The Interviewing Officer will discuss by way of questions and



answers the opportunities you had in your life and utilisation you made of them. The Interviewing Officer is fairly senior and experienced in the armed Forces while he interacts with you, he assesses whether you have the essential qualities to be trained to become an officer in the armed Forces. What you have done till date with regard to your academics, your achievements and extra curricular activities, your interest in life, interaction with your parents, friends and society at large. Candidates' general awareness, physical and mental fortitude, form important facets to assist him in his assessment. No one is perfect and the Interviewing Officer understands and gives more than adequate benefits for the shortcomings or mistakes which you may have committed thus do not try and hide anything. The tendency of lying and making false pretences is easily found and is viewed negatively.

DOS & DON'TS – INTERVIEW

Look smart, cheerful and enthusiastic.

Be audible but not too loud and appear keen to speak and respond to questions.

Sit straight and comfortably, do not fidget, do not keep moving your hands and legs as it may distract the interviewer from your responses.

If you have not understood anything politely ask for clarification or to repeat the question.

You are expected to be aware so as to touch upon current events if asked.

DAY 3 - GROUP TESTING

The third day is full of exciting physical activity in the Group Testing Grounds. The candidates will be briefed by the Group Testing Officer in the morning about all out door activities. The primary concern here is to see how you will face the obstacles and the tasks allotted to you and your attitude towards other members of the group both while working with them and while directing them. Group tests do not require specialised individual skills on your part, logical thinking, coordinated team efforts, work ability to receive and give suggestion is what is looked at by assessors. You will be provided with Sketch Board, Ladders, Ropes, Planks and other such things as your tools to help you in the assigned task. You are given few minutes to form plan and thereafter execute the task within the given timeframe. The battery of GTO tests consists of nine tests/ tasks.

GROUP DISCUSSION

The first task of GTO battery of test begins with Group Discussions on a debatable topic, which is usually given on a current event/ social issues. In the first group discussion the group is allowed to select one of the two topics offered.

In the second group discussion the topic is of the GTO's choice. Each discussion will last for approximately 20 to 30 minutes. Each candidate is expected to participate in the discussions. Remember that the discussions involve the exchange of ideas and thoughts. It is not a traffic of words.

GROUP PLANNING EXERCISE

The Group planning Exercise is the second test of the GTO test series. In this test a story on a model with a few problems is narrated. What you are required to do is to identify the problems and evolve the practical solution within the given time. You are expected to write down your own individual solution on the paper provided to you. A candidate while giving solution should think



logically, write and draw neatly and also examine alternate solutions of the problem. Thereafter your group collective solution will be discussed by the group and you are expected to participate in evolving the group plan acceptable to everyone. One of you may then be asked to explain the acceptable group plan.

PROGRESSIVE GROUP TASK

Progressive Group Task is the next GTO test. Four obstacles are required to be collectively negotiated by your group along with a heavy load. Certain helping materials in the form of Rope, Planks etc are provided for the task to be completed within 40 minutes. Ground rules will be explained to the candidates in detail before the commencement of the tests. Make sure you and your group adheres to the rules strictly. Also remember that all of you and the load need to negotiate the obstacle together to move on during this test.

GROUP OBSTACLE RACE



Unlike other tasks here the entire group competes with other groups of your batch over a set of six obstacles. Each group has to carry a roll of tent/ stuffed gunny bags in the shape of snake from the start point to finish point. Therefore the task is commonly referred as Snake Race. The rules of the race will be explained to you, the winner is the group that cover all the obstacles against the challenge posed by opponents. Not to forget to include time, obstacles and load within the framework of rules of the race. After the race there is a short 20 minutes break for rest and refreshments.

HALF GROUP TASK (HGT)

After the break you will participate in the Half Group Task. This task is similar to the PGT except that it is conducted over one obstacle with smaller group.

LECTURETTE

On completion of HGT the GTO will conduct the task called lecturette. Each member of your group will deliver a three minutes informal talk on a topic selected by candidate from the set of topics offered separately to each candidate.



Approximately three minutes are given to the candidate to prepare the talk and thereafter speak for three minutes in front of group on the subject chosen by the candidate.

DAY 4 - GROUP TESTING

The balance of the Group Tests are conducted on fourth day. The test begins early in the morning with Individual Obstacle (IO) course.

INDIVIDUAL OBSTACLES

In the individual Obstacle there are ten obstacles designed to test candidates individual ability in negotiating them, you are given three min to negotiate as many obstacle as possible on your own. If the course is completed within the time limit, you may repeat the obstacle of your choice. You will be given short break after all members of the group have completed their individual obstacle course.

COMMAND TASK

The next task in line is the Command Task, each member of your group will be put in command of the group in turn, the objective being completion of the specified task as commander of a group. You will be first briefed by the GTO regarding the task and thereafter you will explain the task to your group as commander and give instructions to them and also monitor the completion of the task personally.

FINAL GROUP TASK

As the name suggest the last GTO test is the final group task, here once again the entire group gets together to complete an assigned task within the stipulated time frame.

DOS & DON'TS GTO TEST

DOs

- Perceive the problems posed correctly and assimilate all details.
- Have adequate awareness about general/ current affairs.
- Be quick enough to think and write solutions.
- Solutions should be logical and realistic.
- Be spontaneous and forthright in expressing yourself, participate actively.
- In outdoor task, be energetic, participate and contribute to the group activities.

- Understand the requirement of the task, plan and try to evolve/suggest workable ideas.
- Keep the group aim in mind.
- Be confident and develop perseverance in pursuing the aim/goal.
- Be effective in communication

Don't

- Don't limit yourself to one type of media-explore various types of media to acquire knowledge/awareness about topics of general interest.
- Don't try to put pre-conceived knowledge / ideas, utilize them to generate own ideas.
- Don't sit/stand back and wait for opportunity to come your way – grab the opportunity.
- Don't shut out others' ideas.

DAY 5 – CONFERENCE DAY

CLOSING ADDRESS

The last or the 5th day is spent in the conference. In the continuation of the process of selection, the day begins with the closing address. Closing Address is generally given by Dy President of the board before the Board Conference. During the address officer will highlight the merits of selection system, explain the qualities that we in the Armed Forces are looking for in your personality and provide clarification to any doubts or question that may arise in your mind. This is also interactive forum for you to put forward any problem complaint or any suggestion that you may have experienced during your stay at SSB.

BOARD CONFERENCE

The Board Conference is the final event of the five day testing process, during the board conference which is chaired by president, Dy president and all the assessors that is the GTOs, Psychologists and Interviewing Officers, who have assessed you will be in attendance. Each candidate is discussed in detail by the three assessors, who have examined his demonstrated performance through the specific technique independently to arrive at consensus on acceptability of each candidate. Detailed process of validation and counter validation is undertaken to arrive at final decision about the candidate. Candidates will be asked to appear individually before the board. You will be asked some question during the conference. Your answers during the conference are also important. The board makes final recommendation about the suitability of the candidate as well as final marks to be awarded to each candidate.

DECLARATION OF RESULT

After all the candidates have appeared before the board and the result has been compiled, the Technical Officer of the board will announce the result. The candidates who fail to make the grade are seen off at the railway station. All those who are recommended by the board will stay on for the medical examination which may take one week.

MEDICAL EXAMINATION

Recommended candidates appear before the medical board for carrying out their medical board after the SSB results. It takes 4 to 5 working days for the concerned Military Hospital to complete the medical board and after that the candidates are dispersed. NDA candidates are examined both for Army and Navy unless otherwise instructed and endorsement of fitness status will be made accordingly. President of the medical board will guide the candidates for Appeal/Review Medical Board procedures. Candidates may seek the advice of President Special Medical Board for review/appeal in case they have been declared unfit.

JOINING INSTRUCTION FOR GUIDANCE AND COMPLIANCE OF CANDIDATES ATTENDING SERVICE SELECTION BOARD INTERVIEW

1. **Items to Be Brought.** The following items will be required for the interview:-

S/ No	Item	Quantity Required		Remarks
		Gents	Ladies	
A	Dark colour trouser and light colour shirt	1 set	1 set*	*Suits/Sarees permissible
B	Shoes	1 pair	1 Pair	
C	Neck tie	1	1	Optional
D	Winter wear	1	1	Seasonal requirement during winter
E	White shorts & T-shirts	1/2 sets	-	For GTO tests
F	Track suit	1*	2 set @	* For winters only @ May wear appropriate Indian dress
G	Sports shoes	1	1	Preferably white
H	Socks white	1/2 pairs	1/2 pairs	
I	Writing material (pen (blue/black), pencil, eraser, A4 size white paper (10 Nos)	Adequate quantity	Adequate quantity	
K	Passport size colour photograph	20 copies	20 copies	Background of the photo should be white
L	Toilet items	As required	As required	
M	Lock and key for safety of personal belongings			

2. **Cash and Valuables.** A maximum of Rupees One thousand over and above what is required for travelling expense may be carried. No valuables should be carried. Safe custody of cash and valuables will be the responsibility of the candidate.

3. **Documents.** Please bring the following certificates/documents at the time of reporting at this centre and adhere to instructions in regard to documentation given below:-

- (i) Original Matric & Higher Secondary or equivalent certificate along with one attested copy thereof in support of your age. In case you fail to bring these certificates in ORIGINAL, please note that you WILL NOT be allowed to appear for SSB interview and NO REIMBURSEMENT of

rail/bus fares/reservation-cum-sleeper charges will be permitted. Please note that statement of Marks in lieu of original certificates or any other date of birth certificate is not acceptable.

(ii) Original/Provisional degree from the University/Institution and marks sheet of all the years/semesters along with a photocopy of each.

(iii) Proof of identity with photograph such as voter ID (or) PAN card (or) driving license (or) passport (or) UPSC admit card. In case of candidates of NDA/10+2 TES, they are required to bring certificate with photo issued by principal as proof of identity.

(iv) In case the result of final year/semester is awaited, then the candidate will submit a certificate from the principal, stating that the result of final year will be declared by all these documents will be verified by selection centre. **(Appx 'A')**

(v) **For final year students only**- if you are studying in final year of degree course, then please bring a certificate from the principal of your College/Institution stating that you are in final year of degree course and going to appear the final examination during.....failing which you will not be interviewed by SSB **(Appx 'B')**.

(vi) **Candidates who have submitted their certificates and marksheets in college or institution for pursuing higher studies** - Please bring a bonafide certificate along with certified true copy of those documents as per specimen attached at **(Appx 'C')**.

(vii) **Risk Certificate Applicable to NDA and TES Candidates.** You will bring Risk Certificate as per specimen attached as **(Appx 'D')**.

(viii) Original NCC 'C' Certificate (Army/Navy/Airforce Wing) with one attested copy, if competing against reserved vacancies for NCC 'C' Certificate holders.

(ix) Bring certified copy duly authenticated/signed by the competent authority of every achievement you have obtained in the field of NCC, Games, sports and other extra curricular activities.

(x) Candidates declared successful in the SSB interview are required to submit at the earliest a photocopy duly attested by Class-I Gazetted Officer of all such provisional degree/degree certificate, acquired after the SSB interview to: IHQ, MoD (Navy)/PDMPR, 'C' Wing, Sena Bhawan, New Delhi - 110011.

(xi) Candidates are further advised that documents already verified at Selection Centre, need not be submitted again to IHQ MoD (Navy). In case of loss of such documents the onus will entirely rest with the candidate.

(xii) Photographs – Please bring twenty copies of the latest passport size photographs, unattested along with the negative in white shirt (not in coat)

(xiii) Last and the most important the Call Up letter itself.

4. **Travelling Allowance (TA).**

(a) TA is admissible for the shortest route only.

(b) AC 3 Tier fare (including reservation-cum-sleeper charges) by main route from home station to Coimbatore/Bangalore/Bhopal and bus fare from home to the nearest railway station (if not connected by rail) will be paid as per government rates on production of tickets.

- (c) No re-imburement of rail/bus fares/ reservation-cum-sleeper charges will be permitted in the absence of original travel documents.
- (d) You are entitled to TA when you attend the interview for a commission for the first time. Such allowance is not admissible for second or subsequent attempts for the same type of commission.

Caution - You are liable to forfeit travelling allowance if you fail to:-

- (a) Meet the eligibility criteria and educational qualifications as required.
- (b) Produce the original documents as given in the instructions.
- (c) Produce ID proof as mentioned at Para 8 above.

5. **Change of address.** Change of address, if any, after submission of application will be intimated to IHQ, MoD(Navy)/PDMPR, 'C' Wing, Sena Bhawan, New Delhi -110 011. (Appx 'E')

6. **Warning.** A candidate should withhold his move if he is a resident of Bhopal/Coimbatore/Bangalore, his permanent address is Bhopal/Coimbatore/Bangalore or has a relative/friend serving in the selection centre or his unit is located in Bhopal/Coimbatore/Bangalore (Serving candidates only) and intimate IHQ, MoD(Navy)/ PDMPR the particulars of the person concerned and await further instructions. Any attempts made by candidates, their relatives or friends to influence the members of Services Selection Board in their favour either verbally or in writing will result in his name being removed from the list of candidates. In all matters of discipline, the Board President will be the final authority and no appeal against his decision will be entertained.

7. **Compensation.** Government is not responsible for any compensation to the candidates or to their guardians/heirs for injuries sustained by them during the period of testing. However, facilities exist to attend to the candidates falling sick or sustaining injuries during their stay at the Centre.

8. **Correspondence.** In all correspondence please quote this letter No and date, UPSC Roll No/Name of the Entry/registration number and full postal address. Email + Contact Number.

9. **Service personnel only.** In case you are already serving in the Army/Navy/Air Force, this letter will be put up to your Officer Commanding and your move in connection with this interview will be treated as temporary duty under the provision of TR-192 (f) (ii). As such you will bring return journey railway warrant for your journey. You are required to bring one set of uniform.

10. **For information of Officer Commanding Unit.**

- (a) In case the candidate has been posted out of your Unit please forward this letter to his present unit immediately, under intimation to the SSB.
- (b) Copies of movement order and Genform/part II order will not be endorsed to SSB, Separate movement order will be issued to every individual required to report to the SSB.
- (c) In case the individual cannot present himself for interview, the SSB should be informed immediately.

- (d) No Arms and Ammunition will be carried by the candidate.
- (e) Please advise the candidate to bring two passport size photographs.
- (f) Candidates will be in possession of free return railway warrant and Identity Card.
- (g) Apprise SSB immediately in case you are at a local unit.

11. **Physical conditioning.** Candidates who qualify the SSB interview and medical examination are advised to follow the under mentioned regimen daily in order to keep themselves in good physical condition at the time of reporting at the Academy.-

- (a) Running 2.4 Kms in 15 Minutes
- (b) Sit ups-25
- (c) Push ups-13
- (d) Chin ups (minimum 06)
- (e) Rope Climbing (3 to 4 Meters)

12. Candidate reporting for their SSB should take care of the following medical points failing which he/she is liable for rejection:-

- (a) **Ideal Age, Height and Weight (Male):-** It should be within permissible limits i.e. 10% of the ideal weight given in the table. In recording fraction lower than 0.5 Kg will be noted and 0.5Kg, above will be recorded as 1 Kg. a correlation table between age, height and average weight is given below for guidance of candidates :-

Age Period	15-16 Yrs	16-17 Yrs	17-18 Yrs	18-20 Yrs	20-22 Yrs	22-24 Yrs	24-26 yrs	26-28 Yrs	28-30 Yrs
Height (Cm)	Weight (kg)								
157.0	43.5	45.0	47.0	49.0	49.5	50.5	51.5	51.5	52.0
160.0	45.0	46.0	48.0	50.0	51.0	51.5	52.0	53.0	54.0
162.0	46.0	48.0	50.0	51.5	52.5	53.5	54.0	55.0	55.5
165.0	48.0	50.0	52.0	53.0	54.0	54.5	55.0	56.0	56.5
167.0	49.0	51.0	53.0	55.0	56.0	57.0	58.0	58.5	59.0
170.0	51.0	52.5	55.0	57.0	58.0	59.0	59.5	60.5	61.0
173.0	52.5	54.5	57.0	59.0	60.0	62.0	62.5	63.5	64.0
175.0	54.5	56.0	59.0	61.0	62.0	63.0	64.0	64.5	65.0
178.0	56.0	58.0	61.0	62.5	63.5	64.5	66.0	66.5	67.5
180.0	58.5	60.0	63.0	65.0	65.5	67.0	67.5	68.5	69.0
183.0	60.0	62.5	65.0	67.0	67.5	70.0	70.5	71.0	72.0

* In case candidates belonging to the North East and hilly area like Gorkhas, Nepalese, Assamese and Garhwalis, the height will be relaxed by 5 cms and weight commensurate with reduced heights.

- (b) No wax in the ear.
- (c) No skin disease i.e. Acne vulgaris, warts, fungal infection.
- (d) No dental cavities including temporary filling and minimum 14 dental points.
- (e) No vision defect i.e. vision corrected by glasses.
- (f) No hernia/abdominal operation in past one year.
- (g) No hydrocele, varicocele.

No Claim Certificate

I father/guardian of who is a candidate for NDA/ NA entry of the Navy, hereby certify that I fully understand that my son/ daughter/ ward will, if required, attend the Service Selection Board Interview with my full and free consent and at my own risk and that I or my son/daughter/ward shall not be entitled to claim any compensation or other relief from the Government in respect of any injury or disability which my son/daughter/ward may sustain in the course of or as the result of any of the test given to him at the SSB Interview, whether due to his own negligence or the negligence of any other person or otherwise.

Signature of Father/Guardian

Address

.....
.....
.....

Place :

Date :

Appendix 'A'(Refers to Para 3 (iv) of
Joining Instructions)**CANDIDATES WHO ARE STUDYING IN FINAL YEAR OF THEIR ACADEMIC
SESSION/
APPEARED FOR FINAL EXAMINATION/ RESULTS NOT DECLARED**

It is certified that _____ s/o Shri _____
is a bonafide student of _____ (School/ College) and
is presently studying in _____. His final board / semester
examination will be / was conducted during _____ (month and year
of exam) and the results are expected to be declared by
_____ (month and year of expected date of
declaration of exam results).

Place : _____ (Signature of the Principal/Registrar of the
Date : _____ College/University where studying with
stamp)

Appendix 'B'(Refers to Para 3 (v) of
Joining Instructions)**FOR PRE FINAL YEAR STUDENTS OF UNIVERSITY ENTRY SCHEME
(PRE FINAL YEAR) COURSE ONLY**

It is certified that Mr _____ is in Pre-Final Year of degree
course and is going to appear in the Final Year/Semester Examination during
_____ and Final Year results will be declared by _____ (herein
month and year of expected date of declaration of the exam results is to be
mentioned, failing which you will not be interviewed by SSB. Mark-sheets of all
the semesters (upto IV semester for Pre Final year candidates) are also to be
brought along with two attested photocopies).

Place: _____ (Signature of the Principal/Registrar of the
Date : _____ College/University where studying with
stamp)

Appendix 'C'(Refers to Para 3 (vi) of
Joining Instructions)**CANDIDATES WHO HAVE SUBMITTED THEIR CERTIFICATES AND MARK SHEETS IN COLLEGE OR INSTITUTION FOR PURSUING HIGHER STUDIES**

It is certified that _____ s/o Shri _____ is a bonafide student of _____ (College/ University/ Institution/ School) and is presently studying _____ (herein name of course pursuing is to be mentioned). The following certificates and mark-sheets in respect of the above individual have been deposited with this College/University/Institution in original for verification purpose:-

- (a)
- (b)
- (c)

It is further certified that photostat copies of above documents have been verified by the undersigned and attested.

Place : _____ (Signature of the Principal/Registrar of
Date : _____ the College/University where studying with
stamp)

Appendix 'D'(Refers to Para 3 (vii) of
Joining Instructions)**RISK CERTIFICATE**

I (Name) _____ father/guardian of (name of candidate) _____ who is a candidate for NDA/ TES Regular Commission of the Navy, hereby certify that I fully understand that my son/ ward will, if required, attend Service Board with my full and free consent and at my own risk and that I or my son/ ward shall not be entitled to claim any compensation or retest for the same course or any other relief from the Government if my son/ward sustains any injury during the course of /as a result of any of the tests administered to him at the said Service Selection Board or while using military transport due to any reasons.

Place :

Date : _____ (Signature of father / guardian)

Appendix 'E'
(Refers to Para 5 of
Joining Instructions)

SPECIMEN APPLICATION FOR CHANGE OF ADDRESS

From
Roll No : _____
Name : _____
Father's Name : _____
Postal Address : _____

E-mail _____
Mob No _____

To
The Call Up Officer
Selection Centre _____

APPLICATION FOR CHANGE OF ADDRESS

Sir,

1. Please refer to your Call Up letter bearing No SCE/_____/CU dated _____.
2. As per your Call Up letter quoted above, I am required to report to your Centre on _____. My correspondence address given in my application for subject course has now been changed. The details are as under:-

Postal Address (as given in the application) :-	New Postal Address (To be changed in the application):-
_____	_____
_____	_____
_____	_____
_____	_____

3. May I request you to please include my postal address in the application for correspondence.
4. Thanking you.

Place :

Yours faithfully

Date :

(Signature of the candidate)

JAI HIND